



CITY COUNCIL

December 5, 2016

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, December 5, 2016. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: William Fraser, Mayor
Kate Marshall, City Councilmember
John Murphy, City Councilmember
Grant Dittmar, City Councilmember
Jeremy Wills, City Councilmember

Absent: None

Also in attendance were City Manager Robert Straebel, Clerk-Treasurer Alan Terry and Downtown Director Becky Goodman.

Resolution No. 19015
Approve Consent Agenda Items

Following introduction of the consent agenda for this meeting of December 5, 2016, City Councilmember Wills moved that, seconded by City Councilmember Murphy adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the November 21, 2016 regular-session City Council meeting be and are hereby approved; and

BE IT RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since November 21 for contract and vendor claims at \$800,907.11, intergovernmental claims at \$52,268.01, and the December 1 payroll at \$261,320.45, for a total of \$1,114,495.57 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Hear Public Comment

Mayor Fraser asked for public comments and there were no comments.

Hear City Manager Updates

The City Manager reviewed the bids that are in process including Bayfront Drive water main, Bear River East Lift Station upgrade and Emmet Street reconstruction; reviewed the Parks and Recreation recruitment status and that applications are due December 28; and that health care enrollment is available now for staff to decide on healthcare coverage.

City Councilmembers inquired if there were other provider quotes and Mr. Terry reviewed that Priority Health was higher than Blue Cross Blue Shield and Blue Care Network plans.

Mayor Fraser reviewed that City Council consider

Resolution No. 19016
Confirm Appointments

possible reappointments to the Downtown Management Board.

City Councilmember Murphy moved that, seconded by City Councilmember Wills, adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the reappointment of Dan Harris, 410 Petoskey Street, to the Downtown Management Board for a four-year term ending December 2020.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Mayor Fraser then recommended reappointing David Carlson to the Downtown Management Board.

City Councilmember Wills moved to approve David Carlson's reappointment to the Downtown Management Board, but there was no support and the motion failed.

Resolution No. 19017
Approve 2017 Meeting Schedule

The City Manager next reviewed the proposed City Council meeting schedule for 2017 and noted three cancellations due to the same timing of New Year's Day holiday for City staff, school's spring break and Labor Day

holiday. The City Manager also noted that dates are flexible if any Councilmembers had concerns.

City Councilmembers suggested and concurred to hold a meeting on Tuesday, January 3, 2017 to conduct oaths of offices for the new Mayor and Second Ward Councilmember.

City Councilmember Wills moved that, seconded by City Councilmember Murphy adoption of the following resolution:

WHEREAS, Section 4.4 of the City Charter governing City Council meetings requires the City Council to meet regularly, preferably in the City Council Chambers in the City Hall, on the first and third Mondays of each month; and

WHEREAS, due to the holidays certain scheduling conflicts preclude the City Council from holding meetings on the first and third Mondays of each month; and

WHEREAS, the City Council desires to establish a regular meeting schedule in accordance with the requirements of Section 4.4 of the City Charter for the 2017 calendar year:

NOW, THEREFORE, BE IT RESOLVED that the City Council shall hold its regular meetings in the City Council Chambers in the City Hall on the following dates in 2017:

Monday, January 2, 2017 (No Meeting)	Tuesday, January 3, 2017
Monday, January 16, 2017	Monday, February 6, 2017
Monday, February 20, 2017	Monday, March 6, 2017
Monday, March 20, 2017	Monday, April 3, 2017 (No Meeting)
Monday, April 17, 2017	Monday, May 1, 2017
Monday, May 15, 2017	Monday, June 5, 2017
Monday, June 19, 2017	Monday, July 3, 2017
Monday, July 17, 2017	Monday, August 7, 2017
Monday, August 21, 2017	Monday, September 4, 2017 (No Meeting)

Monday, September 18, 2017
Monday, October 16, 2017
Monday, November 20, 2017
Monday, December 18, 2017

Monday, October 2, 2017
Monday, November 6, 2017
Monday, December 4, 2017

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Discuss Draft Economic
Development Strategic Plan

The City Manager reviewed that staff has been working on an Economic Development Strategic Plan that is part of the Redevelopment Ready Communities Program. The City Manager further reviewed that the Plan identifies, creates a vision for, and markets the top redevelopment sites for the community; that strategic economic development planning is critical to attracting jobs and new investments in a community; that the plan provides suggested methods for monitoring strategy progress such as tracking building permits, population, new/closing businesses, job creation and loss and home sales; reviewed the top four redevelopment sites identified by the Planning Commission including 200 East Lake Street, 900 Emmet Street, 900-1000 Bay View Road and the Darling Lot; and that the plan will be forwarded on to the Downtown Management Board and Petoskey Chamber of Commerce for input if plan is acceptable.

City Councilmembers inquired if the City has any commitment if plan is approved; that the plan prepares community for potential development; inquiries on the definition of scalable buildings; that the time period should be identified regarding transportation on page 6; that considerations such as ADA, IPMC and other code restrictions should be mentioned in the plan, which affect the feasibility of downtown parking and additional development; that variables could be used instead of metrics under monitoring progress on page 10; inquired on status of CDBG project approved in 2015; reviewed vacancy history of 200 East Lake Street property; and inquired on when the soil study was completed for Brownfield TIF on the Darling Lot.

The City Manager reviewed that the City has no commitment if plan is approved and that it is a conceptual plan that gives parameters of what City Council would like to see developed; that he will forward the final report concerning soil and contamination study on Darling Lot; and that the plan will be brought back for further review by City Council with DMB and Chamber input at a future meeting.

Hear Council Comments

Mayor Fraser asked for Council comments and there were no comments.

There being no further business to come before the City Council, this December 5, 2016, meeting of the City Council adjourned at 7:42 P.M.

W.J. Fraser, Mayor

Alan Terry, City Clerk-Treasurer