



CITY COUNCIL

February 2, 2015

A regular meeting of the City of Petoskey City Council was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, February 2, 2015. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: William Fraser, Mayor
Kate Marshall, City Councilmember
John Murphy, City Councilmember
Grant Dittmar, City Councilmember
Jeremy Wills, City Councilmember

Absent: None

Also in attendance were Acting City Manager Alan Terry, Director of Parks and Recreation Allen Hansen, Administrative Assistant Sarah Bek, Downtown Director Becky Goodman and City Attorney James Murray.

Resolution No. 18849-18851
Approve Consent Agenda Items

Following introduction of the consent agenda for this meeting of February 2, 2015, Councilmembers concurred to extract vehicle and equipment purchases and the tree contract and vote on matters separately. City

Councilmember Murphy moved that, seconded by City Councilmember Wills adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the January 16 and January 17, 2015 special-session and January 19, 2015 regular-session City Council meeting be and are hereby approved; and

BE IT FURTHER RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since January 19 for contract and vendor claims at \$774,614.97, intergovernmental claims at \$15,888.90, and the January 29 payroll at \$177,135.19, for a total of \$967,639.06 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)
NAYS: None (0)

Resolution No. 18850 – Approve Motorpool Purchases

City Councilmember Marshall moved that, seconded by City Councilmember Murphy adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby authorizes replacement purchases of vehicles and equipment available under the Mi-Deal State Purchasing contract including a latest-production four-wheel-drive Tahoe Police Pursuit from Berger Chevrolet Fleet Sales, Grand Rapids, Michigan, at a cost not to exceed \$33,588,

a latest-production Chevrolet Traverse, mid-size SUV, from Berger Chevrolet Fleet Sales, Grand Rapids, Michigan, at a cost not to exceed \$28,389, a latest production commercial mower, Toro Groundsmaster with 62" base deck from Spartan Distributors, Sparta, Michigan, at a cost not to exceed \$17,915 and a latest production trailer mounted asphalt recycler & hot patch heater assembly from Falcon Asphalt Repair Equipment, Midland, Michigan, at a cost not to exceed \$23,624.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Resolution No. 18851 – Approve Tree Planting Contract

In response to questions the Director of Parks and Recreation reviewed there is a one year warranty on trees; trees will be planted late April to mid-June; the contractor is required to water trees; typically 10-20 trees are warrantied annually; and City staff determines condition of trees.

Mayor Fraser asked for public comments and heard from a citizen that there is a soft spot for contracting with local businesses, but need to realize its business and competition is a good thing and that Council should service the taxpayers and take the lowest bid.

City Councilmember Wills moved that, seconded by City Councilmember Marshall adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby authorizes to contract with KLM Landscape, Traverse City, for planting of trees at various locations throughout the City for \$46,650.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Discuss DMB Appointments

Mayor Fraser then reviewed that City Council consider possible appointments to the Downtown Management Board and recommended reappointment of Jennifer Shorter, 301 East Lake Street, and appointment of Doug Buck, 822 Grove Street, both for four-year terms ending December 1, 2018.

City Councilmembers discussed possible appointments; expressed appreciation to those willing to serve, but that additional discussion should take place on candidates who have applied and attended DMB meetings; and that underlying DMB issues still need to be discussed. City Councilmembers concurred that both candidates would make great contributions and would serve well on the DMB, but that diverse ideas are good assets as well.

Mayor Fraser asked for public comments and heard an inquiry on who the other candidates were for possible appointment. Mayor Fraser reviewed that other candidates included Ed Karmann, County Emmet Celtic Shop, Ben Slocum, Beard's Brewery, a representative from the Polish Kitchen and Cynthia from Cynthia's Yarn Shop.

Mayor Fraser reported that this matter would be tabled and further discussed at the next regular City Council meeting.

Hear Public Comment

Mayor Fraser asked for public comments and there were no comments.

Hear City Manager Updates

The Acting City Manager did not have any updates.

Resolution No. 18852
Approve City Manager Contract

The Acting City Manager reviewed that the City Council offered the position of City Manager to Robert Straebel, Charlevoix, at their January 17, 2015 special meeting. The offer was contingent upon City Council's approval of an

employment agreement. The City Attorney worked with Mr. Straebel to prepare an agreement.

The City Attorney reviewed parts of the contract and that the start date would be on or before May 4, 2015 due to his obligation in Charlevoix and a pre-planned vacation.

City Councilmember Marshall then moved that, seconded by City Councilmember Dittmar adoption of the following resolution:

WHEREAS, the City Council performed interviews of candidates for the position of City Manager on Friday, January 16, 2015; and

WHEREAS, the City Council on January 17, 2015 appointed Robert Straebel as City Manager for the City of Petoskey pursuant to Chapter 5 of the City Charter, contingent upon City Council's approving the terms and conditions of an employment contract:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does hereby approves the terms and conditions of an employment contract with Robert Straebel as presented.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Resolution No. 18853 – Approve 2013-
2017 Parks & Recreation Master Plan
Bayfront Marina Amendment

The Acting City Manager next reviewed that the Michigan Department of Natural Resources Waterway Grant Program, for 2015, requires that "Public Marina Facilities" be included in the municipality's 5-year Parks and Recreation Master Plan in order to apply for grant

funding. The Director of Parks and Recreation gave a brief overview of the process and that prior to 2015 this was not required, however the City's 2013-2017 Parks and Recreation Master Plan did mention marina improvements under the Bayfront Park category. To comply with policy change, City staff prepared a draft plan amendment listing the Marina as a stand-alone facility. The plan amendment if approved, will allow the City to apply for a Waterways Infrastructure Grant for the replacement of aging wood decking and wood substructures on Piers B and D and the removal and replacement of the fuel dock office with a more functional office that will meet the current and future needs of the boating public and staff operations. A grant match of \$150,000 was placed in the 2015 Marina Budget.

At its January 12, 2015 Parks and Recreation Commission meeting, Commissioners reviewed and commented on the draft plan amendment for the marina and directed staff to initiate the 14-day public review period commencing on January 14, 2015. The Planning Commission, at its January 15, 2015 meeting, also reviewed and commented on the draft plan. On January 28, 2015 a public hearing was conducted by the Parks and Recreation Commission to receive comments on the plan.

The Parks and Recreation Commission after reviewing the plan amendment and receiving no public comments, adopted the Bayfront Park Municipal Marina Facility plan amendment for inclusion in the City's current 2013-2017 Parks and Recreation Master Plan and recommended that City Council endorse the plan and approve its submittal to the Michigan Department of Natural Resources.

City Councilmember Wills moved that, seconded by City Councilmember Marshall adoption of the following resolution:

WHEREAS, to meet recently changed requirements from the Michigan Department of Natural Resource's Waterways Grant Program, a plan amendment to the City's current Parks and Recreation Master Plan for 2013-2017 was prepared for inclusion highlighting the Bayfront Park Municipal Marina as a stand-alone element within the master plan document; and

WHEREAS, as required by the Michigan Department of Natural Resources, the draft plan amendment went through a 14-day public review process, was reviewed by the Planning Commission and a public hearing was held to receive comments; and

WHEREAS, the Parks and Recreation Commission, upon receiving the plan amendment and hearing public comments, approved this plan amendment and forwarded it to City Council with the recommendation that the Council endorse the proposed plan.

NOW, THEREFORE, BE IT RESOLVED, that the City of Petoskey City Council does and hereby confirms its endorsement of the Bayfront Park Municipal Marina Facility plan amendment and directs that the amendment be forwarded to the Michigan Department of Natural Resources for inclusion in the City's Parks and Recreation Master Plan for 2013-2017.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)
NAYS: None (0)

Hear Council Comments Mayor Fraser asked for Council comments and heard from City Councilmember Wills on the ongoing electric utility issues that result in electric costs increasing due to these changes in federal regulations and that the City needs to be aware of these changes and that Petoskey was noted in the current issue of MPPA's Current magazine. City Councilmember Murphy encouraged the public to attend the Winter Carnival on February 12-15; and City Councilmember Marshall congratulated the local speed skaters club on their accomplishments a few weekends ago.

There being no further business to come before the City Council, this February 2, 2015, meeting of the City Council adjourned at 7:45 P.M.

W.J. Fraser, Mayor

Alan Terry, City Clerk-Treasurer