



CITY COUNCIL

December 15, 2014

A regular meeting of the City of Petoskey City Council was held in the City Hall City Council Chambers, Petoskey, Michigan, on Monday, December 15, 2014. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: William Fraser, Mayor
Kate Marshall, City Councilmember
John Murphy, City Councilmember
Grant Dittmar, City Councilmember
Jeremy Wills, City Councilmember

Absent: None

Also in attendance were Acting City Manager Alan Terry, Administrative Assistant Sarah Bek and City Attorney James Murray.

Resolution No. 18835
Approve Consent Agenda Items

Following introduction of the consent agenda for this meeting of December 15, 2014, City Councilmember Dittmar moved that, seconded by City Councilmember Wills adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the December 1, 2014 regular-session City Council meeting be and are hereby approved; and

BE IT FURTHER RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since December 1 for contract and vendor claims at \$350,750.08, intergovernmental claims at \$44,716.55, and the December 4 payroll at \$268,925.96, for a total of \$664,392.59 be and is hereby acknowledged; and

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Hear Public Comment

Mayor Fraser asked for public comments and there were no comments.

Hear City Manager Updates

The Acting City Manager reported that the Burns Foundation donated \$2,000 to the Petoskey District Library.

Resolution No. 18836
Approve 2015 Meeting Schedule

The Acting City Manager next reviewed the proposed City Council meeting schedule for 2015 and noted two cancellations due to the same timing of the school's spring break and Labor Day holiday. The Acting City Manager also noted that dates are flexible if any Councilmembers had concerns.

City Councilmember Marshall moved that, seconded by City Councilmember Murphy adoption of the following resolution:

WHEREAS, Section 4.4 of the City Charter governing City Council meetings requires the City Council to meet regularly, preferably in the City Council Chambers in the City Hall, on the first and third Mondays of each month; and

WHEREAS, due to the holidays certain scheduling conflicts preclude the City Council from holding meetings on the first and third Mondays of each month; and

WHEREAS, the City Council desires to establish a regular meeting schedule in accordance with the requirements of Section 4.4 of the City Charter for the 2015 calendar year:

NOW, THEREFORE, BE IT RESOLVED that the City Council shall hold its regular meetings in the City Council Chambers in the City Hall on the following dates in 2015:

Monday, January 5, 2015	Monday, January 19, 2015
Monday, February 2, 2015	Monday, February 16, 2015
Monday, March 2, 2015	Monday, March 16, 2015
Monday, April 6, 2015 (No Meeting)	Monday, April 20, 2015
Monday, May 4, 2015	Monday, May 18, 2015
Monday, June 1, 2015	Monday, June 15, 2015
Monday, July 6, 2015	Monday, July 20, 2015
Monday, August 3, 2015	Monday, August 17, 2015
Monday, September 7, 2015 (No Meeting)	Monday, September 21, 2015
Monday, October 5, 2015	Monday, October 19, 2015
Monday, November 2, 2015	Monday, November 16, 2015
Monday, December 7, 2015	Monday, December 21, 2015

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Resolution No. 18837
Adopt Budget Amendments

At the end of each fiscal year, the City Council is routinely asked to formally adopt amendments to the Annual Budget. As noted below, these amendments are necessitated by a variety of circumstances, and in many cases are administrative changes to formally reflect previously approved actions and priorities.

The Major Street Fund and Local Street Fund will be adjusted to account for expenditures that will increase due to the harsh winter that significantly increase winter maintenance costs.

The General Street Fund will increase due to project jobbing costs incurred to provide services to third parties that in most instances are reimbursed to the City and again for sidewalk snow removal services that increased due to the long harsh winter.

The Acting City Manager reviewed that there would be some State trunk line reimbursements and the rest would come from cash reserves from each fund amended.

City Councilmember Wills moved that, seconded by City Councilmember Marshall adoption of the following resolution:

WHEREAS, at the close of the City's 2014 fiscal year, the City staff has determined that expenditures within three City funds are anticipated to differ from amounts that had been budgeted for:

NOW, THEREFORE, BE IT RESOLVED that expenditures within the Major Street Fund, Local Street Fund and General Street Fund be adjusted as follows:

	<u>Original</u>	<u>Amendment</u>	<u>Difference</u>
Major Street Fund			
Expenditures	<u>\$ 1,150,900</u>	<u>\$ 1,245,900</u>	<u>\$ (95,000)</u>
Local Street Fund			
Expenditures	<u>\$ 380,300</u>	<u>\$ 430,300</u>	<u>\$ (50,000)</u>
General Street Fund			
Expenditures	<u>\$ 1,206,400</u>	<u>\$ 1,226,400</u>	<u>\$ (20,000)</u>

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Hear Council Comments

Mayor Fraser asked for Council comments and heard from City Councilmember Marshall wishing everyone a happy holiday; and Mayor Fraser commented that Karen

Sherrard retired as the Library Director last week and wished everyone a safe and happy holiday.

Resolution No. 18838
Adjourn to Closed Session

The Acting City Manager reviewed that prior to this meeting Councilmembers received information from Phillip Robertson, The Mercer Group, North Carolina, the City's consultant for the City Manager recruitment that

contained information and analysis on his list of leading candidates for the City Manager position. This information is confidential and may not be shared with anyone, even after the eventual selection of a City Manager has been made. City Council was requested to review the confidential applications and materials and to discuss in closed-session potential candidates to be invited for public interviews.

City Councilmember Dittmar then moved that, seconded by City Councilmember Marshall adoption of the following resolution:

WHEREAS, the Acting City Manager has requested that the City Council adjourn to a closed session pursuant to Section 8(f) of the Open Meetings Act to consider the confidential contents of applications for employment at the request of applicants:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to adjourn to closed session.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Adjourned to closed session at 7:13 P.M. and reconvened in open session at 9:10 P.M.

There being no further business to come before the City Council, this December 15, 2014, meeting of the City Council adjourned at 9:12 P.M.

W.J. Fraser, Mayor

Alan Terry, City Clerk-Treasurer