



CITY COUNCIL

September 15, 2014

A regular meeting of the City of Petoskey City Council was held in the City Hall City Council Chambers, Petoskey, Michigan, on Monday, September 15, 2014. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: William Fraser, Mayor
Kate Marshall, City Councilmember
John Murphy, City Councilmember
Grant Dittmar, City Councilmember
Jeremy Wills, City Councilmember

Absent: None

Also in attendance were Acting City Manager Alan Terry and Administrative Assistant Sarah Bek.

Resolution No. 18809-18810
Approve Consent Agenda Items

Following introduction of the consent agenda for this meeting of September 15, 2014, City Councilmembers extracted the motor pool purchase and voted on item separately. City Councilmember Murphy moved that, seconded by City Councilmember Marshall adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the August 25, 2014 regular-session City Council meeting be and are hereby approved; and

BE IT FURTHER RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since August 25 for contract and vendor claims at \$7,562,024.11, intergovernmental claims at \$5,100,815.42, and the August 28 and September 11 payrolls at \$366,886.08, for a total of \$13,029,725.61 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

The Acting City Manager reviewed that the City's 2014 Annual Budget included \$190,000 for purchase of a heavy-duty, four-wheel-drive, frontend-loader tractor. This unit would replace an aging 25 year old, 1989 front-end loader that has been operated for more than 15,000 hours. Detailed specifications were reviewed by the Department of Public Works staff as provided by Mi-Deal State of Michigan Purchase Contracts. The Department of Public Works staff asked that the Acting City Manager recommend this purchase from Michigan CAT Corporation, Novi, for the net amount of \$150,658, which included a trade-in value of \$17,000.

City Councilmembers discussed the motor pool fund and if the front-end loader would be used year round. City Councilmember Wills then moved that, seconded by City Councilmember Dittmar adoption of the following resolution:

Resolution No. 18810

BE IT RESOLVED that the City Council does and hereby authorizes to purchase under the Mi-Deal State Purchasing Contract, latest-production heavy-duty, four-wheel-drive, frontend loader tractor from Michigan CAT Corporation, Novi, at a cost not to exceed \$150,658.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Resolution No. 18811
Confirm Appointments

Mayor Fraser then reviewed that City Council consider reappointments to the Planning Commission. City Councilmembers inquired how many years the applicants had served; suggested that biographies also include why they would like to serve; and discussed how to advertise open positions to the public. City Councilmember Marshall moved that, seconded by City Councilmember Murphy, adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby approves the reappointments of Elizabeth Looze, 1047 Curtis Avenue, Richard Neumann, 604 Bay Street, and Eric Yetter, 840 Lindell Street, to the Planning Commission all for three-year terms ending August 2017.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Hear Public Comment

Mayor Fraser asked for public comments and heard from AmeriCorps representatives that it was their first time attending a City Council meeting.

Hear City Manager Updates

The Acting City Manager reported that the Arlington street project was close to being completed and that electrical lines would be moved from overhead to underground this fall; that MDOT began working on US-31 southbound on culverts in advance of next year's proposed project; that Planning Commission is reviewing the updated Master Plan and Council would discuss at the next meeting; and that the City was approved for the first phase of the Urgent Need Grant concerning leaks and breaks caused from last year's harsh winter and that City staff would be working on phase two with Jan Kellogg from NLEA and will submit by the end of the month.

City Councilmembers commented that the landscape looked great on the new corridor along Arlington and that the new paved trail is very nice. City Councilmembers also inquired on the status of two houses on Liberty Street with several nuisances and that there is a half lot on Jennings that is overgrown and needs mowing.

In response to questions, Council was informed that City staff was continuing process with courts in regards to the nuisances on Liberty Street.

Resolution No. 18812 – Approve
State Trunkline Maintenance Contract

The Acting City Manager reviewed that MDOT routinely contracts with cities, villages and county commissions to maintain State-owned highways within the jurisdictions of these local governmental units. In Petoskey's case, State-owned trunkline portions that are maintained by the City under Department

of Transportation guidelines include US-31 from Eppler Road to the north City Limits and US-131 from its junction with US-31 to the south City Limit.

Maintenance costs are reimbursed to the City by the Department of Transportation based on budgets provided by the State, which for 2014, is \$101,020.

The proposed renewal contract that has been provided to the City by the Department of Transportation was reviewed by the Director of Public Works and the Director of Finance, who determined that the proposed contract, other than minor language changes, is the same as those that had been approved by the City Council in the past. The proposed contract would be effective from the date of signing by all parties and would expire September 30, 2019. The resolution would authorize the renewal of this contract and would re-designate the Director of Public Works as the City's "Transportation Maintenance Superintendent."

City Councilmembers inquired what the \$101,020 was based on; if the Director of Public Works has always been the Superintendent; and if Emmet Street was included as part of the State trunkline.

In response to Council questions, the Director of Public Works has always been the Superintendent; that the budget is based on however the City wishes to use the funds as long as the City shows what was completed; that it included man hours; and that sidewalk maintenance is not included; and that Emmet Street is not a state trunkline only the highway.

City Councilmember Marshall moved that, seconded by City Councilmember Murphy adoption of the following resolution:

WHEREAS, the City of Petoskey wishes to continue the State Trunkline Maintenance Contract with the Michigan Department of Transportation:

NOW, THEREFORE, BE IT RESOLVED by the City of Petoskey City Council that the State Transportation Maintenance Contract between the Michigan Department of Transportation and the City of Petoskey for the period October 1, 2014, through September 30, 2019, be and is hereby accepted; and

BE IT FURTHER RESOLVED that the City's Director of Public Works be and is hereby designated as Transportation Maintenance Superintendent on sections of State Trunkline Highways as shown on the MDOT Maintenance Route Section Map and Budget Sheets; and

BE IT FURTHER RESOVLED that the Mayor and City Clerk be and are hereby authorized to sign said Maintenance Contract.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Resolution No. 18813 - Name Municipal League Annual Meeting Representatives The Acting City Manager reported that at the request of the Michigan Municipal League, the City Council was being asked to adopt a proposed resolution that would confirm the City Council's selections of an official voting representative and an alternate representative, one of whom would be seated at the annual business meeting of the Municipal League that would be conducted October 16, 2014, in conjunction with the League's 2014 Convention October 15-17, which will be held in Marquette, Michigan.

City Councilmember Marshall moved that, seconded by City Councilmember Dittmar, adoption of the following resolution:

BE IT RESOLVED that the City of Petoskey City Council does and hereby selects Jeremy Wills as the City's voting representative for the annual business meeting of the

Michigan Municipal League that has been scheduled for Thursday, October 16, 2014, in the Lakes Ballroom at Northern Michigan University in Marquette; and
BE IT FURTHER RESOLVED that the City Council does and hereby selects John Murphy as the City's alternate representative to serve in the absence of the voting representative at said annual meeting.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

New City Manager Discussion

that William Reynolds, Pensacola, Florida, accepted the conditional offer contingent upon background investigations and that he met with the City Attorney today to begin contract preparation.

The Acting City Manager reviewed that this was an opportunity to discuss further the selection of the new City Manager if need be. The Mayor updated Council

Hear Council Comments

is a beautiful place to live; and the Mayor thanked City staff, Council and Mr. Robertson for the planning and interview process for the new City Manager position.

Mayor Fraser asked for Council comments and heard from City Councilmember Marshall that all interview candidates appreciated the value of Petoskey and that it

There being no further business to come before the City Council, this September 15, 2014, meeting of the City Council adjourned at 7:35 P.M.

W.J. Fraser, Mayor

Alan Terry, City Clerk-Treasurer