



## CITY COUNCIL

August 25, 2014

A regular meeting of the City of Petoskey City Council was held in the City Hall City Council Chambers, Petoskey, Michigan, on Monday, August 25, 2014. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: William Fraser, Mayor  
Kate Marshall, City Councilmember  
John Murphy, City Councilmember  
Grant Dittmar, City Councilmember  
Jeremy Wills, City Councilmember

Absent: None

Also in attendance were Acting City Manager, Alan Terry, Director of Public Works Michael Robbins, City Attorney James Murray and Administrative Assistant Sarah Bek.

Resolution No. 18804  
Approve Consent Agenda Items

Following introduction of the consent agenda for this meeting of August 25, 2014, City Councilmember Marshall moved that, seconded by City Councilmember Murphy adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the August 4, 2014 regular-session City Council meeting be and are hereby approved; and

BE IT FURTHER RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since August 4 for contract and vendor claims at \$2,567,666.34, intergovernmental claims at \$751,791.25, and the August 14 payroll at \$188,080.41, for a total of \$3,507,538.00 be and is hereby acknowledged.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Hear Public Comment

Mayor Fraser asked for public comments and there were no comments.

Hear City Manager Updates

The Acting City Manager reported that the US-31 project was winding down, brick pavers were still needed under the bridge and that the Radio Shack entrance was too steep and would be reconfigured; that work was completed on Jennings and that barrels by Kalamazoo would be down by the end of this week; that cement work still needed to be completed at the Arlington Street project, that contractors received a five day extension with a September 5 anticipated completion date; that the Connable Avenue project was paved after the water main break; and that MDOT held an open house last week concerning the US-31 project occurring next year and that after Labor Day construction of a new lane would begin in advance of next year's proposed project.

City Councilmembers inquired if there was a final configuration of Charlevoix Avenue; if there would be a center line on Jennings Avenue or a bike lane; if the traffic signal on Mitchell was configured; if pavement were to deteriorate near Waukazoo and Jennings would it be replaced; and if the City received additional funding for water breaks that occurred during the harsh winter.

In response to questions, Council was informed that MDOT has not finalized lane configurations for Charlevoix Avenue, but that street curb width would not change; that white lines on outer edge of Jennings Avenue would be added as a calming effect and that parked cars and bikes can use this lane; that traffic signals are working together and almost fully synced; that City staff is aware of rough area on Jennings and are monitoring it; and that grant application with state for winter damage is still pending .

City Councilmembers discussed concerns with the Downtown Management Board's approval of allocating funds for a parking study prior to reviewing the matter with City Council. The Downtown Director will be making a presentation to City Council on the parking study, which is being paid for by the Parking Fund.

The Acting City Manager reviewed that copies of the proposed 2015-2019 CIP were distributed to City Council and Planning Commission in advance of this meeting.

Resolution No. 18805 – Approve 2015-2019 Capital Improvement Plan

On August 21, 2014 the Planning Commission heard a presentation concerning the proposed five-year capital plan update and recommended that Council adopt the proposed CIP.

The Acting City Manager reviewed the proposed 2015-2019 Capital Improvements Plan (CIP) that totals \$20.36M, with capital spending in 2015 proposed at \$3.78M, of which \$795,000 is anticipated to come from grants or other outside sources of revenue. Proposed projects for 2015 include two separate proposals for street improvements, one based on funding from the City's Right of Way Fund and the other based on funding through State's Small Urban Program Grant. Both projects include a list of streets that will be adjusted based on available City funds and grant funding, along with actual bid amounts next spring. The Director of Public Works reviewed 2013 PASER ratings and reviewed conditions of city streets based on poor, fair, good and very good.

Water and wastewater improvements will be centered on Charlevoix Avenue and the work being performed along US-31 next year by MDOT. The major focus for electric improvements will be replacement of older overhead lines in residential areas that includes portions of Michigan, State and Grove Streets.

The Downtown Greenway Corridor project will continue from Bay Street to East Lake Street and mast arm signals at US-131 and US-31 and Sheridan and US-131. Additional projects include re-decking Marina pier decking and office expansion; tennis court replacement based on receipt of donations; and Museum and Resource Center roof replacements.

The Director of Public Works noted that traffic signals will be LED based on standardization; and that no new sidewalks would be constructed due to the need to comply with ADA requirements on projects that are grant funded.

The Acting City Manager reviewed that marina reserves would fund the marina projects; that funding for paving parking lots would come from the Downtown Parking Fund; and timing of the marina decking project would be determined by when the grant is approved.

The Acting City Manager further reviewed 2016-2019 projects and discussed funding sources for those projects. He also reported that the 2015-2019 CIP contains slightly more than \$4M in identified, long-term infrastructure needs for which no funding mechanism currently exists. Most of these infrastructure needs exist today, or have already been deferred in recent years as a result of declining revenues.

City Councilmember Marshall moved that, seconded by City Councilmember Wills adoption of the following resolution:

WHEREAS, as part of the City's annual budget-preparation process, the City Planner submitted to the Planning Commission August 21, 2014 the City staff's proposed update to the City's five-year capital improvements program; and

WHEREAS, the Planning Commission reviewed this proposed 2015-2019 Capital Improvements Program on August 21, 2014, and recommended its adoption by the City Council; and

WHEREAS, the City Council reviewed the proposed plan on August 25, 2014 and concurs with the recommendation of the Planning Commission:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby approves the 2015-2019 Capital Improvements Program as submitted by the City Manager August 25, 2014 and approved by the Planning Commission August 21, 2014.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Mayor Fraser asked for public comments and heard a concern on pavement sinking near the Williams and East Mitchell Street intersection; and the Director of Public Works responded that it is more of a maintenance issue and is being looked at.

Hear Council Comments

Mayor Fraser reported that four delegates from the City's Sister City, Takashima, Japan, were visiting this week and attended a reception this morning to exchange gifts.

Resolution No. 18806  
Adjourn to Closed Session

The Acting City Manager reviewed that prior to this meeting Councilmembers received information from Phillip Robertson, The Mercer Group, North Carolina, the City's consultant for the City Manager recruitment that contained information on his list of leading candidates for the City Manager position. This information is confidential and may not be shared with anyone, even after the eventual selection of a City Manager has been made. City Council was requested to review the confidential applications and materials to be discussed in closed-session potential candidates to be invited for public interviews that have been scheduled for Friday, September 12 and Saturday, September 13, 2014.

City Councilmember Murphy then moved that, seconded by City Councilmember Marshall adoption of the following resolution:

WHEREAS, the Acting City Manager has requested that the City Council adjourn to a closed session pursuant to Section 8(h) of the Open Meetings Act to consider material exempt from discussion or disclosure and Section 8(f) to consider the confidential contents of applications for employment at the request of applicants:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to adjourn to closed session.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Adjourned to closed session at 7:52 P.M. and reconvened in open session at 9:40 P.M.

There being no further business to come before the City Council, this August 25, 2014, meeting of the City Council adjourned at 9:40 P.M.

W.J. Fraser, Mayor

Alan Terry, City Clerk-Treasurer