



CITY COUNCIL

January 19, 2015

1. Call to Order - 7:00 P.M. - City Hall Council Chambers
2. Recitation - Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Consent Agenda - Adoption of a proposed resolution that would confirm approval of the following:
 - (a) January 5, 2015 regular session and January 8, 2015 special joint session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since January 5, 2015
 - (c) Authorization for replacement purchases of three vehicles available under the Mi-Deal State Purchasing Contract
5. Miscellaneous Public Comments
6. City Manager Updates
7. Old Business - Consideration and possible action on City Manager position
8. New Business
 - (a) Adoption of a proposed resolution that would authorize contracting with Insituform Technologies USA, Chesterfield, MO., (with regional office in Howell, Michigan) to rehabilitate this segment of mainline sanitary sewer system along Charlevoix Avenue at a cost of \$315,007
9. City Council Comments
10. Adjournment



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: January 19, 2015

PREPARED: January 13, 2015

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the January 5, 2015 regular session and January 8, 2015 special joint session City Council meeting;
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since January 5 for contract and vendor claims at \$2,349,725.32, intergovernmental claims at \$68,915.74, and the January 2 and January 15 payrolls at \$360,530.27 for a total of \$2,779,171.33; and
- (3) Authorization for replacement purchases of three vehicles available under the Mi-Deal State Purchasing Contract.

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Enclosures



CITY COUNCIL

January 5, 2015

A regular meeting of the City of Petoskey City Council was held in the City Hall City Council Chambers, Petoskey, Michigan, on Monday, January 5, 2015. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, as part of the City Council's annual organizational meeting, the City Clerk-Treasurer administered oaths of office to Mayor-elect William J. Fraser, and City Councilmembers-elect John Murphy and Jeremy Wills, following their elections to the City Council at the General Election of November 4, 2014. A roll call then determined that the following were

Present: William Fraser, Mayor
Kate Marshall, City Councilmember
John Murphy, City Councilmember
Grant Dittmar, City Councilmember
Jeremy Wills, City Councilmember

Absent: None

Also in attendance were Acting City Manager Alan Terry, Administrative Assistant Sarah Bek, City Planner Amy Tweeten and Attorney Richard Dinon.

Resolution No. 18839
Approve Consent Agenda Items

Following introduction of the consent agenda for this meeting of January 5, 2015, City Councilmember Marshall moved that, seconded by City Councilmember Dittmar adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the December 15, 2014 regular-session City Council meeting be and are hereby approved; and

BE IT FURTHER RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since December 15 for contract and vendor claims at \$1,757,352.18, intergovernmental claims at \$111,046.16, and the December 18 payroll at \$189,529.86, for a total of \$2,057,928.20 be and is hereby acknowledged; and

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)
NAYS: None (0)

Resolution No. 18840
Elect Mayor Protempore

Mayor Fraser next reported that, as required by City Charter provisions, the City Council was being asked to elect from its members a Mayor Protempore who would serve in the absence or incapacity of the Mayor, and then requested nominations for this position. Mayor Fraser then nominated, supported by City Councilmember Wills, that City Councilmember Murphy be appointed as Mayor Protempore and that the following resolution be adopted:

BE IT RESOLVED that the City Council does and hereby approves the appointment of City Councilmember John Murphy as Mayor Protempore to the City Council.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Resolution No. 18841
Confirm Appointments

Mayor Fraser then reviewed that City Council consider possible appointments to the District Library Board. City Councilmember Wills moved that, seconded by City Councilmember Dittmar, adoption of the following

resolution:

BE IT RESOLVED that the City Council does and hereby approves the reappointments of Jodi Adams, 819 East Mitchell Street, and Ann Ingles, 1305 Waukazoo Avenue, to the District Library Board, both for four-year terms ending January 2019.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Hear Public Comment

Mayor Fraser asked for public comments and there were no comments.

Hear City Manager Updates

The Acting City Manager reported that the City had received approximately \$96,000 from the Urgent Needs Grant; that the Winter Sports Park opened and is fully operational; that City Manager interviews are scheduled for January 15-17, 2015 with three candidates remaining after one withdrew; that lights and power lines were coming down on US-31 and Arlington Avenue as part of the underground electric conversation; and the New Arlington Place project is temporarily on hold.

City Councilmembers inquired if the Winter Sports Park had made snow in previous years, if an hour and a half would be long enough for interviews and if there would be a closed session on the City Manager interview agenda. In response to Council's questions, the Acting City Manager reviewed that snow guns have been at the Winter Sports Park for many years; that City Manager interviews are scheduled at one hour and forty five minutes each; and that a closed session is not scheduled prior to the interviews, but could be added if necessary.

Resolution No. 18842 - Schedule
Joint Meeting – Master Plan Update

The Acting City Manager next reviewed that as required by the Planning Enabling Act (P.A. 33 of 2008, as amended, M.C.L. 125.3801 *et seq.*), the Planning Commission completed its five-year review and update of

the 2009 Master Plan. The Commission's update included more recent census data and plan updates for completed projects, along with updated numerical and statistical information (i.e. water production, public safety calls, street and sidewalk miles) or new information relevant to the document. There were no significant changes to the goals and objectives developed as part of the major update that occurred in 2009 and involved significant public involvement.

City Council reviewed and approved redistribution of the updated master plan at the October 6, 2014 meeting. The plan was distributed to various entities, which began a 43 day comment period and no public comment received. The Planning Commission next held a public hearing on the updated plan at its December 18, 2014 meeting when again no public comment was received.

There was discussion by City Council to hold a joint meeting with the Planning Commission to discuss the five year update to the master plan as offered by the Planning Commission. The date of Thursdays, January 8, 2015 at 7:00 P.M., was offered as a possible meeting date.

City Councilmember Wills moved that, seconded by City Councilmember Murphy adoption of the following resolution:

WHEREAS, The City of Petoskey Planning Commission approved the City of Petoskey Master Plan (Blueprint Petoskey) on January 15, 2009 as required by the Michigan Planning Enabling Act P.A. 33 of 2008; and

WHEREAS, The City of Petoskey Planning Commission reviewed and updated the master plan as also required after five years by the Michigan Planning Enabling Act; and

WHEREAS, the City of Petoskey City Council authorized distribution of the updated plan at its October 6, 2014 meeting, which began a 43 day review period, during which no comments were received; and

WHEREAS, following the review period the Planning Commission held a public hearing on the updated plan at its December 18 meeting, where no public input was received; and

WHEREAS, the Petoskey City Council and Planning Commission held a joint meeting to review the plan update on January 8, 2015 at 7:00 P.M. in the Community Room at City Hall:

NOW THEREFORE BE IT RESOLVED: That the City of Petoskey City Council hereby adopts the City of Petoskey 2014 Master Plan Update of the 2009 Master Plan, including all revisions as made by the Planning Commission.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)
NAYS: None (0)

Resolution No. 18843 – Adopt the Villas
at Harbor Watch Plan Amendments

The City Planner gave a brief presentation on the request and that the Villas at Harbor Watch received a Final Plan amendment approval to the Little Traverse Commons Planned Unit Development (PUD) in July, 2004. The approved site plan was for a mixed use building of 24 residential units and 4,000 square feet of commercial space referred to as The Villas. The building was completed and site plan inspection was completed in June, 2008. The building has been vacant since its construction.

The property is currently under contract by Harbor Watch Retirement Investors, LLC, whose plan is to turn the building into an independent living facility. They are proposing to change the first floor plan to include four (4) additional residential units on the western end with common area space for the residents that would encompass two thirds of the first floor. The remaining one-third of the first floor would be commercial space available for lease. The site would remain as currently developed, with minor exterior building modifications to accommodate use of the first floor units.

The site was developed as approved with the Villas final PUD rezoning site plan with only minor building exterior modifications being proposed. However, because the request is to increase the number of dwelling units, the request is required to follow the planned unit development major revision process, requiring a public hearing and recommendation by the Planning Commission to City Council on the amendment.

At its December 18, 2014 meeting, the Planning Commission held a public hearing and took action to recommend approval of the amendment request for an increase in residential units from 24 to 28 for use of the building as an independent living facility.

City Councilmembers inquired on the definition of independent living and having residential on the first floor; if new units would be the same as second and third floor units; if garages are assigned to units; if the sheltered drop off and pick up area was part of this amendment; if there were utilities in the garages; if there is adequate parking and handicapped parking; if garage doors face building; and that it is good to see building put to use and occupied.

In response to Council inquiries, the City Planner noted that independent living is based on an age restriction established by the owner and that no assistance is required on site; that first floor residential is allowed as part of a PUD and the building is mainly residential; and that there is adequate parking.

The architect for the Villas was present and reviewed that the units will be similar in size; that garages are not assigned to units, that there are no living quarters in garages, only storage and residents have the option to purchase one or not; that the facility may eventually develop a sheltered drop off and pickup area, but would have to apply for an amendment at a later date since it is not part of this request; that there is electricity in the garages and water is unknown; and that all garages face the building except for the upper ones facing the west.

City Councilmember Dittmar then moved that, seconded by City Councilmember Marshall adoption of the following resolution:

WHEREAS, at the recommendation of the Planning Commission, the City Council adopted an ordinance on February 1, 1999 that amended the City of Petoskey Zoning Map to establish a Planned Unit Development district (PUD) at the approximately 30-acre site that subsequently was developed as the Little Traverse Commons project fronting Sheridan Street between Spring Street and Cemetery Road; and

WHEREAS, upon recommendation of the Planning Commission, City Council approved a Final Plan amendment on July 5, 2004 that combined what had been designated as Areas 6 and 8 of the Little Traverse Commons PUD and changed the use from financial and office to a single mixed-use building and accessory buildings for 24 residential units and first floor commercial use identified as The Villas; and

WHEREAS, The Villas site was constructed in 2008 and has been vacant since completion; and

WHEREAS, The Planning Commission on December 18, 2014 held a public hearing and made a recommendation to approve a request for an amendment to The Villas Final Plan that would increase the number of residential units from the current 24 to 28 for use as an independent living facility; and

NOW THEREFORE BE IT RESOLVED, that following its consideration of the recommendation by the Planning Commission, the Petoskey City Council does hereby authorize an amendment to the Villas Final Plan to allow an increase in residential units from 24 to 28 for an independent living facility:

BE IT FURTHER RESOLVED, that such authorization to amend The Little Traverse Commons Planned Unit Development, and specifically The Villas Final Plan, shall be in accordance with any and all conditions that have been or that will be imposed by the Planning Commission for this parcel.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Hear Council Comments

Mayor Fraser asked for Council comments and heard from City Councilmember Wills that former City Councilmember Fred Fettis, who was instrumental in bringing non-motorized trails to the area, had passed away in Florida, and commented on electric utility issues that are causing electric rates to increase due to changes in federal regulations and that the City needs to be prepared for any changes.

Resolution No. 18844
Recess to Closed Session

bargaining agreement.

The Acting City Manager reviewed the proposed resolution that would authorize recess to a closed session under Section 8(c) of the Michigan Open Meetings Act, for discussion connected with the negotiation of a collective

City Councilmember Wills then moved that, seconded by City Councilmember Murphy, adoption of the following resolution:

WHEREAS, the Acting City Manager has requested that the City Council recess to a closed session pursuant to Section 8(c) of the Open Meetings Act for discussion connected with the negotiation of a collective bargaining agreement, following the conclusion of routine business at the City Council's regular meeting of January 5, 2015:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to closed session.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)
NAYS: None (0)

Adjourned to closed session at 7:42 P.M. and reconvened in open session at 8:55 P.M.

There being no further business to come before the City Council, this January 5, 2015, meeting of the City Council adjourned at 9:00 P.M.

W.J. Fraser, Mayor

Alan Terry, City Clerk-Treasurer



CITY COUNCIL

January 8, 2015

A special joint meeting of the City of Petoskey City Council and Planning Commission was held in the City Hall Community Room, Petoskey, Michigan, on Thursday, January 8, 2015. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: William Fraser, Mayor
Kate Marshall, City Councilmember
John Murphy, City Councilmember
Grant Dittmar, City Councilmember
Jeremy Wills, City Councilmember

Absent: None

Also in attendance were Acting City Manager Alan Terry and City Planner Amy Tweeten.

Resolution No. 18845
Approve Update to Master Plan

The City Planner gave brief background information on the 2014 updates to the 2009 City of Petoskey Master Plan. City Councilmembers and Planning Commissioners reviewed the update process and discussed changes to various chapters within the plan, along with existing provisions.

City Councilmember Marshall moved that, seconded by City Councilmember Murphy adoption of the following resolution:

WHEREAS, The City of Petoskey Planning Commission approved the City of Petoskey Master Plan (Blueprint Petoskey) on January 15, 2009 as required by the Michigan Planning Enabling Act P.A. 33 of 2008; and

WHEREAS, The City of Petoskey Planning Commission reviewed and updated the master plan as also required after five years by the Michigan Planning Enabling Act; and

WHEREAS, the City of Petoskey City Council authorized distribution of the updated plan at its October 6, 2014 meeting, which began a 43 day review period, during which no comments were received; and

WHEREAS, following the review period the Planning Commission held a public hearing on the updated plan at its December 18 meeting, where no public input was received; and

WHEREAS, the Petoskey City Council and Planning Commission held a joint meeting to review the plan update on January 8, 2015 at 7:00 P.M. in the Community Room at City Hall:

NOW THEREFORE BE IT RESOLVED: That the City of Petoskey City Council hereby adopts the City of Petoskey 2014 Master Plan Update of the 2009 Master Plan, including all revisions as made by the Planning Commission.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

There being no further business to come before City Council and Planning Commission, this January 8, 2015, special joint meeting of the City Council and Planning Commission adjourned at 8:15 P.M.

W.J. Fraser, Mayor

Alan Terry, City Clerk-Treasurer

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GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
01/15	01/07/2015	65364	BRADFORD MASTER DRY CLEANERS	101-345-775.000	482.65
01/15	01/07/2015	65365	BUCK'S BODY REPAIR INC.	661-540-933.000	68.85
01/15	01/07/2015	65366	CARTER'S IMAGEWEAR & AWARDS	101-770-935.000	104.00
01/15	01/07/2015	65367	CHARLEVOIX-EMMET ISD	703-040-234.214	275,416.34
01/15	01/07/2015	65368	CITY TREAS. FOR GENERAL FUND	703-040-230.214	11,049.64
01/15	01/07/2015	65368	CITY TREAS. FOR GENERAL FUND	703-040-230.214	704.32
01/15	01/07/2015	65368	CITY TREAS. FOR GENERAL FUND	703-040-240.000	6,913.69
01/15	01/07/2015	65368	CITY TREAS. FOR GENERAL FUND	703-040-233.000	2,642.43
01/15	01/07/2015	65368	CITY TREAS. FOR GENERAL FUND	703-040-233.000	20.41
01/15	01/07/2015	65368	CITY TREAS. FOR GENERAL FUND	703-040-239.000	807.00
01/15	01/07/2015	65369	CITY TREAS. FOR IMPREST CASH	204-481-956.000	8.47
01/15	01/07/2015	65369	CITY TREAS. FOR IMPREST CASH	101-345-775.000	6.88
01/15	01/07/2015	65369	CITY TREAS. FOR IMPREST CASH	101-770-850.000	41.56
01/15	01/07/2015	65369	CITY TREAS. FOR IMPREST CASH	101-770-977.000	17.00
01/15	01/07/2015	65369	CITY TREAS. FOR IMPREST CASH	101-774-957.000	45.00
01/15	01/07/2015	65369	CITY TREAS. FOR IMPREST CASH	101-770-975.200	92.25
01/15	01/07/2015	65370	CITY TREAS. FOR LIBRARY FUND	703-040-231.214	2,613.14
01/15	01/07/2015	65370	CITY TREAS. FOR LIBRARY FUND	703-040-233.000	75.72
01/15	01/07/2015	65371	CITY TREAS. FOR R.O.W.	703-040-229.214	5,557.41
01/15	01/07/2015	65371	CITY TREAS. FOR R.O.W.	703-040-233.000	161.01
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	101-265-920.000	1,427.35
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	101-266-920.000	972.03
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	101-345-920.000	3,322.46
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	101-345-920.100	1,095.76
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	101-730-920.000	24.58
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	101-770-920.000	2,234.78
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	101-773-920.000	611.74
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	101-789-920.000	912.73
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	202-475-920.000	320.00
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	204-450-920.000	2,600.00
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	271-540-920.000	2,101.27
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	582-597-920.000	1,323.57
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	582-542-920.000	162.28
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	592-634-920.000	7,369.41
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	592-660-920.000	162.28
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	592-690-920.000	12,065.14
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	592-696-920.000	1,310.42
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	518-539-920.000	76.23
01/15	01/07/2015	65372	CITY TREAS. FOR UTILITY BILLS	518-539-802.100	67.78
01/15	01/07/2015	65373	COMPLETE PAINT & SUPPLIES	101-770-775.000	43.00
01/15	01/07/2015	65374	CONTINENTAL LINEN SERVICE	204-481-935.000	151.90
01/15	01/07/2015	65374	CONTINENTAL LINEN SERVICE	582-595-725.000	300.00
01/15	01/07/2015	65374	CONTINENTAL LINEN SERVICE	592-685-725.000	83.10
01/15	01/07/2015	65374	CONTINENTAL LINEN SERVICE	592-705-725.000	83.10
01/15	01/07/2015	65375	DERRER OIL CO.	661-540-751.000	1,796.93
01/15	01/07/2015	65376	EMMET COUNTY TREASURER	703-040-222.214	6,986.40
01/15	01/07/2015	65376	EMMET COUNTY TREASURER	703-040-228.214	8,643.03
01/15	01/07/2015	65376	EMMET COUNTY TREASURER	703-040-222.214	49,510.34
01/15	01/07/2015	65376	EMMET COUNTY TREASURER	703-040-222.214	24,753.15
01/15	01/07/2015	65376	EMMET COUNTY TREASURER	703-040-233.000	202.42
01/15	01/07/2015	65376	EMMET COUNTY TREASURER	703-040-233.000	250.41
01/15	01/07/2015	65377	ENGLEBRECHT, ROBERT	101-209-802.000	3,750.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
01/15	01/07/2015	65378	FIVE STAR SCREEN PRINTING PLUS	101-770-975.200	144.00
01/15	01/07/2015	65378	FIVE STAR SCREEN PRINTING PLUS	101-774-753.030	1,103.00
01/15	01/07/2015	65379	GIBBY'S GARAGE	582-597-932.000	195.00
01/15	01/07/2015	65379	GIBBY'S GARAGE	661-540-931.000	975.00
01/15	01/07/2015	65379	GIBBY'S GARAGE	661-540-933.000	1,885.00
01/15	01/07/2015	65380	GORDON FOOD SERVICE	582-597-932.000	36.98
01/15	01/07/2015	65380	GORDON FOOD SERVICE	101-266-963.000	56.49
01/15	01/07/2015	65380	GORDON FOOD SERVICE	101-770-963.100	1,083.19
01/15	01/07/2015	65381	GREENWOOD CEMETERY BOARD	703-040-238.214	46,538.05
01/15	01/07/2015	65382	HAYES GRINDING SERVICE	101-770-802.000	44.61
01/15	01/07/2015	65383	JULIENNE TOMATOES	518-539-775.000	30.00
01/15	01/07/2015	65384	MACDONALD GARBER BROADCASTING	280-739-905.000	2,520.00
01/15	01/07/2015	65384	MACDONALD GARBER BROADCASTING	280-540-242.100	384.00
01/15	01/07/2015	65385	MITCHELL GRAPHICS INC.	280-739-905.000	200.00
01/15	01/07/2015	65386	NEW MOON VISIONS INC.	280-739-905.000	700.00
01/15	01/07/2015	65386	NEW MOON VISIONS INC.	280-540-236.000	200.00
01/15	01/07/2015	65387	NORTH CENTRAL MICH. COLLEGE	703-040-235.214	110,013.39
01/15	01/07/2015	65387	NORTH CENTRAL MICH. COLLEGE	703-040-235.214	98,833.37
01/15	01/07/2015	65387	NORTH CENTRAL MICH. COLLEGE	703-040-235.214	26,524.66
01/15	01/07/2015	65388	PETOSKEY PARTS PLUS	661-540-933.000	4.10
01/15	01/07/2015	65389	PETOSKEY PUBLIC SCHOOLS	703-040-236.214	18,694.78
01/15	01/07/2015	65389	PETOSKEY PUBLIC SCHOOLS	703-040-237.214	2,648.90
01/15	01/07/2015	65389	PETOSKEY PUBLIC SCHOOLS	703-040-237.214	1,900.40
01/15	01/07/2015	65389	PETOSKEY PUBLIC SCHOOLS	703-040-237.214	664.11
01/15	01/07/2015	65389	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	560.97
01/15	01/07/2015	65389	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	76.74
01/15	01/07/2015	65389	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	55.02
01/15	01/07/2015	65389	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	19.25
01/15	01/07/2015	65390	PMP PERSONNEL SERVICES	101-345-805.000	382.80
01/15	01/07/2015	65391	REINDEER RANCH LLC	280-540-232.000	600.00
01/15	01/07/2015	65392	STATE OF MI DEPT OF LICENSING	582-081-641.200	161.02
01/15	01/07/2015	65392	STATE OF MI DEPT OF LICENSING	582-081-643.000	3,819.86
01/15	01/07/2015	65392	STATE OF MI DEPT OF LICENSING	582-081-644.000	800.25
01/15	01/07/2015	65392	STATE OF MI DEPT OF LICENSING	582-081-644.100	20.37
01/15	01/07/2015	65393	STATE OF MI. DEPT. OF TRANSP.	582-010-158.000	19,872.20
01/15	01/07/2015	65394	STATE OF MI. DEPT. OF TREASURY	582-040-228.000	16,042.52
01/15	01/07/2015	65394	STATE OF MI. DEPT. OF TREASURY	701-000-230.300	17,201.22
01/15	01/07/2015	65395	WLXT-FM	280-739-905.000	100.00
01/15	01/07/2015	65396	EMMET COUNTY TREASURER	101-215-802.000	4,634.92
01/15	01/07/2015	65397	ACH-CHILD SUPPORT	701-000-230.160	1,099.54
01/15	01/07/2015	65398	ACH-EFTPS	701-000-230.100	22,146.37
01/15	01/07/2015	65398	ACH-EFTPS	701-000-230.200	10,838.93
01/15	01/07/2015	65398	ACH-EFTPS	701-000-230.200	10,838.93
01/15	01/07/2015	65398	ACH-EFTPS	701-000-230.200	2,534.94
01/15	01/07/2015	65398	ACH-EFTPS	701-000-230.200	2,534.94
01/15	01/07/2015	65399	ACH-ICMA 457	701-000-230.700	4,731.85
01/15	01/07/2015	65400	BARRETTE, TERRY	582-580-775.000	78.58
01/15	01/07/2015	65401	CHAR-EM UNITED WAY	701-000-230.800	208.30
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	101-172-850.000	175.24
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	101-201-850.000	93.46
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	101-208-850.000	58.41
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	101-209-850.000	58.41

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	101-215-850.000	46.73
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	101-345-850.000	128.51
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	101-400-850.000	58.41
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	101-441-850.000	105.14
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	101-774-850.000	70.09
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	204-481-801.000	35.05
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	204-481-801.000	35.05
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	582-595-850.000	116.82
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	582-597-850.000	75.88
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	592-685-850.000	70.09
01/15	01/07/2015	65402	CHARTER COMMUNICATIONS	592-705-850.000	184.22
01/15	01/07/2015	65403	COLE, BARRY	518-539-956.000	694.00
01/15	01/07/2015	65404	FOSTER, NELLIE	592-081-641.000	437.00
01/15	01/07/2015	65405	FRATERNAL ORDER OF POLICE	701-000-230.400	588.00
01/15	01/07/2015	65406	HUNTINGTON NATIONAL BANK, THE	592-050-300.000	450,000.00
01/15	01/07/2015	65406	HUNTINGTON NATIONAL BANK, THE	592-710-995.000	21,900.00
01/15	01/07/2015	65406	HUNTINGTON NATIONAL BANK, THE	592-050-302.000	400,000.00
01/15	01/07/2015	65406	HUNTINGTON NATIONAL BANK, THE	592-711-995.000	173,243.75
01/15	01/07/2015	65407	KNIGHTS OF COLUMBUS BLDG ASSOC	101-191-802.000	2,000.00
01/15	01/07/2015	65408	MICH. MUNICIPAL TREAS. ASSOC.	101-215-957.000	50.00
01/15	01/07/2015	65409	PORT SUPPLY	101-789-976.000	3,929.70
01/15	01/07/2015	65410	S & S WELDING	101-345-805.000	180.00
01/15	01/07/2015	65410	S & S WELDING	202-479-802.000	100.00
01/15	01/07/2015	65410	S & S WELDING	101-266-802.000	455.60
01/15	01/07/2015	65410	S & S WELDING	271-540-801.000	67.00
01/15	01/07/2015	65410	S & S WELDING	582-597-932.000	147.40
01/15	01/07/2015	65410	S & S WELDING	518-539-802.000	670.00
01/15	01/07/2015	65410	S & S WELDING	204-449-802.000	4,170.00
01/15	01/07/2015	65411	STATE OF MI DEPT OF TECHNOLOGY	582-597-802.000	180.00
01/15	01/07/2015	65412	TEAMSTERS LOCAL #214	701-000-230.400	885.00
01/15	01/07/2015	65413	VERDIN COMPANY, THE	101-770-802.000	580.00
01/15	01/14/2015	65418	AIRGAS USA LLC	582-546-775.000	51.23
01/15	01/14/2015	65419	ALEXANDER CHEMICAL CORPORATION	592-691-663.000	11,213.04
01/15	01/14/2015	65420	APX INC.	582-595-957.000	92.12
01/15	01/14/2015	65421	ARROW UNIFORM-TAYLOR LLC	592-705-725.000	223.50
01/15	01/14/2015	65421	ARROW UNIFORM-TAYLOR LLC	582-597-775.000	168.60
01/15	01/14/2015	65422	AT & T MOBILITY	518-539-920.000	222.72
01/15	01/14/2015	65423	ATCHISON PAPER AND SUPPLY	271-540-725.000	68.95
01/15	01/14/2015	65424	BALLARD'S PLUMBING & HEATING	271-540-976.000	1,207.05
01/15	01/14/2015	65425	CHAMPION INC.	582-010-111.000	1,200.00
01/15	01/14/2015	65426	CHEMCO PRODUCTS INC.	592-691-663.000	10,844.06
01/15	01/14/2015	65427	CHERNEY & ASSOCIATES INC.	101-209-802.000	5,400.00
01/15	01/14/2015	65428	CINTAS CORPORATION	592-685-727.000	51.85
01/15	01/14/2015	65429	COMMON ANGLE INC.	280-739-905.000	522.50
01/15	01/14/2015	65430	CONSUMERS ENERGY	582-546-802.000	4,300.00
01/15	01/14/2015	65431	EMMET CO. DEPT OF PUBLIC WORKS	101-529-802.000	5,548.16
01/15	01/14/2015	65431	EMMET CO. DEPT OF PUBLIC WORKS	101-266-802.000	41.50
01/15	01/14/2015	65432	ENVIRONMENTAL RESOURCE ASSOC.	592-692-801.000	566.24
01/15	01/14/2015	65433	FACTOR SYSTEMS INC.	101-208-803.000	2,583.89
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	661-540-933.000	200.00
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	271-540-727.000	239.95
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	271-540-751.000	385.08

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	718-540-963.000	69.98
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	101-345-775.000	342.17
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	101-345-956.000	42.50
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	661-540-751.000	121.91
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	101-228-775.000	134.32
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	592-705-956.000	286.97
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	101-774-753.010	105.00
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	101-774-753.030	11.06
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	101-770-775.000	77.10
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	101-770-956.000	430.00
01/15	01/14/2015	65434	FIRST NATIONAL BANK OMAHA	101-010-158.000	47.40
01/15	01/14/2015	65435	GOVCONNECTION INC.	101-228-775.000	67.10
01/15	01/14/2015	65436	GREAT LAKES PIPE & SUPPLY	101-770-775.000	358.80
01/15	01/14/2015	65436	GREAT LAKES PIPE & SUPPLY	592-693-775.000	144.79
01/15	01/14/2015	65436	GREAT LAKES PIPE & SUPPLY	592-675-775.000	596.80
01/15	01/14/2015	65436	GREAT LAKES PIPE & SUPPLY	592-010-111.000	289.58
01/15	01/14/2015	65437	GRULER'S FARM SUPPLY INC.	101-266-775.000	150.00
01/15	01/14/2015	65437	GRULER'S FARM SUPPLY INC.	101-265-775.000	69.20
01/15	01/14/2015	65437	GRULER'S FARM SUPPLY INC.	101-770-775.000	100.00
01/15	01/14/2015	65438	HORIZON BOOKS	271-540-752.100	44.00
01/15	01/14/2015	65439	INGRAM LIBRARY SERVICES	718-540-963.000	116.45
01/15	01/14/2015	65440	JOHN E. GREEN COMPANY	271-540-932.000	660.17
01/15	01/14/2015	65441	KRING CHEVROLET CADILLAC, DAVE	661-540-933.000	401.04
01/15	01/14/2015	65442	LEXISNEXIS RISK DATA MGT	101-208-802.000	50.00
01/15	01/14/2015	65442	LEXISNEXIS RISK DATA MGT	518-539-802.000	50.00
01/15	01/14/2015	65443	MANTHEI, KATE	280-540-250.000	112.34
01/15	01/14/2015	65444	MAPLE BAY MARINE	661-540-931.000	4.17
01/15	01/14/2015	65445	MEYER ACE HARDWARE	518-539-775.000	2.49
01/15	01/14/2015	65445	MEYER ACE HARDWARE	518-539-802.100	8.97
01/15	01/14/2015	65446	MICH. PUBLIC POWER AGENCY	582-540-759.000	294,673.18
01/15	01/14/2015	65447	MIDWEST AIR FILTER INC.	592-692-775.000	144.74
01/15	01/14/2015	65448	NATE'S HYDRAULIC SHOP	661-540-933.000	177.33
01/15	01/14/2015	65449	NORTHERN MICHIGAN REVIEW INC.	280-739-905.000	2,110.00
01/15	01/14/2015	65449	NORTHERN MICHIGAN REVIEW INC.	101-400-727.000	135.75
01/15	01/14/2015	65449	NORTHERN MICHIGAN REVIEW INC.	101-770-802.000	146.30
01/15	01/14/2015	65450	PLUNKETT COONEY	518-539-995.000	2,000.00
01/15	01/14/2015	65451	PORCELAIN PATROL SERVICE	582-597-932.000	1,108.26
01/15	01/14/2015	65451	PORCELAIN PATROL SERVICE	592-693-802.000	503.80
01/15	01/14/2015	65452	POWER LINE SUPPLY	582-010-111.000	6,932.32
01/15	01/14/2015	65452	POWER LINE SUPPLY	582-010-158.000	254.10
01/15	01/14/2015	65453	PRESTON FEATHER	101-770-775.000	38.50
01/15	01/14/2015	65453	PRESTON FEATHER	101-773-931.000	9.81
01/15	01/14/2015	65453	PRESTON FEATHER	101-789-775.000	5.38
01/15	01/14/2015	65453	PRESTON FEATHER	582-547-775.000	33.43
01/15	01/14/2015	65454	PRINTING SYSTEMS INC.	101-191-727.000	133.88
01/15	01/14/2015	65455	REID, MICHAEL	101-228-727.000	8.00
01/15	01/14/2015	65455	REID, MICHAEL	101-228-775.000	4.77
01/15	01/14/2015	65455	REID, MICHAEL	101-228-850.000	90.19
01/15	01/14/2015	65455	REID, MICHAEL	101-228-850.000	90.19
01/15	01/14/2015	65455	REID, MICHAEL	101-228-727.000	96.32
01/15	01/14/2015	65456	RESCO	582-010-111.000	708.00
01/15	01/14/2015	65457	SOS ANALYTICAL INC.	592-692-802.000	1,778.00

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
01/15	01/14/2015	65458	STANDARD ELECTRIC COMPANY	582-547-775.000	695.10
01/15	01/14/2015	65458	STANDARD ELECTRIC COMPANY	592-693-775.000	34.70
01/15	01/14/2015	65458	STANDARD ELECTRIC COMPANY	582-010-158.000	1,108.28
01/15	01/14/2015	65459	STATE OF MICHIGAN - MOTOR FUEL	101-090-643.010	1.20
01/15	01/14/2015	65460	TAILOR SHOP, THE	101-345-775.000	2.00
01/15	01/14/2015	65461	TELE-RAD INC.	101-345-931.000	125.50
01/15	01/14/2015	65462	USA BLUE BOOK	592-640-775.000	2,233.95
01/15	01/14/2015	65463	UTILITIES INSTRUMENTATION SERVICE	592-705-956.000	295.00
01/15	01/14/2015	65464	VOSS LIGHTING	582-549-775.000	1,412.45
01/15	01/14/2015	65465	WADE TRIM OPERATIONS SERVICES	101-208-802.000	8,386.86
01/15	01/14/2015	65473	ACH-CHILD SUPPORT	701-000-230.160	1,099.54
01/15	01/14/2015	65473	ACH-CHILD SUPPORT	701-000-230.160	1,099.54
01/15	01/14/2015	65473	ACH-CHILD SUPPORT	701-000-230.160	1,099.54-
01/15	01/14/2015	65474	ACH-EFTPS	701-000-230.200	10,787.89
01/15	01/14/2015	65474	ACH-EFTPS	701-000-230.200	10,787.89
01/15	01/14/2015	65474	ACH-EFTPS	701-000-230.200	2,522.99
01/15	01/14/2015	65474	ACH-EFTPS	701-000-230.200	2,522.99
01/15	01/14/2015	65474	ACH-EFTPS	701-000-230.100	21,620.65
01/15	01/14/2015	65475	ACH-ICMA 457	701-000-230.700	4,731.85
01/15	01/14/2015	65475	ACH-ICMA 457	701-000-230.700	4,731.85
01/15	01/14/2015	65475	ACH-ICMA 457	701-000-230.700	4,731.85-
01/15	01/14/2015	65476	AT&T	101-172-850.000	197.27
01/15	01/14/2015	65476	AT&T	101-201-850.000	105.21
01/15	01/14/2015	65476	AT&T	101-208-850.000	65.76
01/15	01/14/2015	65476	AT&T	101-209-850.000	65.76
01/15	01/14/2015	65476	AT&T	101-215-850.000	52.61
01/15	01/14/2015	65476	AT&T	101-345-850.000	144.66
01/15	01/14/2015	65476	AT&T	101-400-850.000	65.76
01/15	01/14/2015	65476	AT&T	101-774-850.000	78.91
01/15	01/14/2015	65476	AT&T	101-441-850.000	118.36
01/15	01/14/2015	65476	AT&T	204-481-801.000	39.45
01/15	01/14/2015	65476	AT&T	204-481-801.000	39.45
01/15	01/14/2015	65476	AT&T	582-595-850.000	131.51
01/15	01/14/2015	65476	AT&T	582-597-850.000	179.46
01/15	01/14/2015	65476	AT&T	592-634-850.000	127.58
01/15	01/14/2015	65476	AT&T	592-685-850.000	78.91
01/15	01/14/2015	65476	AT&T	592-705-850.000	361.21
01/15	01/14/2015	65476	AT&T	592-699-920.000	140.70
01/15	01/14/2015	65477	BOLLINGER SPORTS & LEISURE, RPS	101-774-753.120	300.00
01/15	01/14/2015	65478	CHAR-EM UNITED WAY	701-000-230.800	207.30
01/15	01/14/2015	65478	CHAR-EM UNITED WAY	701-000-230.800	207.30
01/15	01/14/2015	65478	CHAR-EM UNITED WAY	701-000-230.800	150.00-
01/15	01/14/2015	65478	CHAR-EM UNITED WAY	701-000-230.800	207.30-
01/15	01/14/2015	65479	CHARTER COMMUNICATIONS	101-345-850.100	179.61
01/15	01/14/2015	65479	CHARTER COMMUNICATIONS	101-345-850.000	36.25
01/15	01/14/2015	65479	CHARTER COMMUNICATIONS	101-770-850.000	122.76
01/15	01/14/2015	65479	CHARTER COMMUNICATIONS	271-540-801.000	75.00
01/15	01/14/2015	65479	CHARTER COMMUNICATIONS	518-539-802.100	94.69
01/15	01/14/2015	65479	CHARTER COMMUNICATIONS	582-597-850.000	55.00
01/15	01/14/2015	65480	CONCIERGE PUBLICATIONS	280-739-905.000	895.00
01/15	01/14/2015	65481	CONTI, JOSEPH	101-770-935.000	79.99
01/15	01/14/2015	65482	CORELOGIC REAL ESTATE TAX SERVICE	701-040-274.000	703.40

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
01/15	01/14/2015	65482	CORELOGIC REAL ESTATE TAX SERVICE	701-040-274.000	268.60
01/15	01/14/2015	65482	CORELOGIC REAL ESTATE TAX SERVICE	701-040-274.000	450.32
01/15	01/14/2015	65482	CORELOGIC REAL ESTATE TAX SERVICE	701-040-274.000	354.29
01/15	01/14/2015	65483	CUSTER	101-266-977.000	2,470.49
01/15	01/14/2015	65484	CYNERGYCOMM.NET INC.	271-540-850.000	423.14
01/15	01/14/2015	65485	DERRER OIL CO.	661-540-751.000	4,431.98
01/15	01/14/2015	65486	FIVE STAR SCREEN PRINTING PLUS	101-774-753.030	1,536.00
01/15	01/14/2015	65487	HUNTINGTON NATIONAL BANK, THE	365-599-999.000	125.00
01/15	01/14/2015	65487	HUNTINGTON NATIONAL BANK, THE	370-599-999.000	125.00
01/15	01/14/2015	65487	HUNTINGTON NATIONAL BANK, THE	592-711-999.000	250.00
01/15	01/14/2015	65487	HUNTINGTON NATIONAL BANK, THE	271-599-993.000	250.00
01/15	01/14/2015	65488	MALEC, JOE	101-774-753.030	50.00
01/15	01/14/2015	65489	MICH. PUBLIC POWER AGENCY	582-595-957.000	21,140.25
01/15	01/14/2015	65490	MILLER, GREG	101-774-753.030	150.00
01/15	01/14/2015	65491	OCLC INC.	271-540-802.000	73.17
01/15	01/14/2015	65492	PMP PERSONNEL SERVICES	101-345-805.000	510.40
01/15	01/14/2015	65493	POLICE AND FIREMEN'S INSURANCE	701-000-230.185	412.97
01/15	01/14/2015	65494	RECORD-EAGLE, THE	271-540-752.100	265.99
01/15	01/14/2015	65495	ROBINSON, LEWIS	101-774-753.030	50.00
01/15	01/14/2015	65496	S.A.N.E. - STRAITS AREA	101-345-805.000	5,000.00
01/15	01/14/2015	65497	SMITH, EDWARD J	101-774-753.030	250.00
01/15	01/14/2015	65498	STATE OF MICHIGAN	592-685-956.000	95.00
01/15	01/14/2015	65499	SURA, MATT	101-774-753.030	150.00
01/15	01/14/2015	65500	WESTON, CHRIS	101-774-753.030	100.00
Grand Totals:					2,410,968.88

Report Criteria:

Check.Date = 01/07/2015-01/14/2015

Check Number	Date	Name	GL Account	Amount
65414	01/07/2015	BAUDI BUILDERS	592040286000	500.00
65415	01/07/2015	BOYNE USA	582040285000	4,564.93
65416	01/07/2015	FRYE, AMY	582081643000	43.81
65417	01/07/2015	KEMP, JAMES	582081643000	19.98
65466	01/14/2015	CUTLERS	582010158000	2,040.00
65467	01/14/2015	DICKMANN, DONALD	582010158000	25.00
65468	01/14/2015	DINON, RICHARD	582010158000	63.50
65469	01/14/2015	ETHINGTON, JAMES D.	582010158000	25.00
65470	01/14/2015	FISHER, RAY	582010158000	44.00
65471	01/14/2015	MANGES, BOYD	582010158000	16.50
65472	01/14/2015	ZAREMSKI, MONA	582010158000	240.00
65501	01/14/2015	ECKLOFF, DEREK	582040285000	61.16
65502	01/14/2015	LITTLE TRAVERSE BAY BANDS	582040285000	28.30
Grand Totals:				<u>7,672.18</u>



BOARD: City Council

MEETING DATE: January 19, 2015

PREPARED: January 14, 2015

AGENDA SUBJECT: Vehicle Purchase Authorization

RECOMMENDATION: That the City Council authorize purchases under the Mi-Deal State Purchasing Contract

Background. The City's 2015 Annual Budget allocated funds within the Motor Pool Fund to purchase certain vehicles and equipment. Capital Expenditures as proposed for year 2015 would replace existing vehicles within the Motor Pool.

Recommendation. The City staff recommends that the City Council authorize replacement purchases for the following vehicles under the Mi-Deal State Purchasing Contract:

- Purchase of a latest-production four-wheel-drive GMC ½ Ton Pickup from Red Holman Fleet and Commercial Truck Sales, Westland, Michigan, at a cost not to exceed \$23,064 (budget allocated \$25,000). This vehicle would replace Public Works Unit #85, a 2004 ½ Ton Ford Pickup, which will be retired.
- Purchase of a latest-production four-wheel-drive GMC ¾-Ton Pickup from Red Holman Fleet and Commercial Truck Sales, Westland, Michigan, at a cost not to exceed \$25,531 (budget allocated \$33,000). This vehicle would replace Public Works Unit #60, a 2007 Dodge ¾-Ton Pickup, which will be transferred to Parks and Recreation allowing Unit #39, a 2002 ¾-Ton Pickup, to be retired.
- Purchase of a latest-production Chevrolet Traverse, mid-size SUV, from Berger Chevrolet Fleet Sales, Grand Rapids, Michigan, at a cost not to exceed \$28,389 (budget allocated \$30,000). This vehicle would replace administrative staff Unit #26, a 2007 Dodge Durango, which will be retired.



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: January 19, 2015 **DATE PREPARED:** January 13, 2015

AGENDA SUBJECT: City Manager Position

RECOMMENDATION: That City Council Review and Possibly Take Action on the position of City Manager.

Background. The City of Petoskey held a public open house on Thursday, January 15, 2015 at the Stafford's Perry Hotel to provide the public an opportunity to meet the three candidates scheduled to interview for the position of City Manager.

The City Council conducted City Manager interviews on Friday, January 16, 2015 of the three candidates at City Hall in the Community Room. Following the interviews Council had the opportunity on Saturday, January 17, 2015 to further deliberate and take action on appointing a City Manager

This agenda item is being included in case City Council needs to further deliberate or take action on matters regarding the position of City Manager.

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BOARD: City Council

MEETING DATE: January 19, 2015

PREPARED: January 14, 2015

AGENDA SUBJECT: Charlevoix Avenue Sanitary Sewer Rehabilitation

RECOMMENDATION: That the City Council authorize contracting with Insituform Technologies USA, Chesterfield, MO

Background. The rehabilitation and upsizing of existing sanitary pipelines and components is being recommended due to the scheduling of a Michigan Department of Transportation (MDOT) reconstruction project. MDOT, as part of their 2015 US-31 widening project from Camp Daggett Road to Eppler Road will be performing a total surface reconstruct of Charlevoix Avenue from Eppler Road to the US-31/US-131 intersection. MDOT is anticipating starting this project early spring or as weather allows.

Sanitary sewer pipelines and components along this portion of Charlevoix Avenue accept and handle flows from City sewer customers in the surrounding area along with flows from the west which include all flows from the Bay Harbor Development. The exact date that this sewer was originally constructed is not known, but it is believed to be in the late 1960's or early 1970's.

When the City was notified by MDOT of their intentions of reconstructing Charlevoix Avenue, a comprehensive investigation was conducted of all existing sanitary sewer mainlines and components to determine the condition and integrity of the system as it exists. Through these investigations, it was discovered that there is significant crown corrosion occurring along the entire route of the mainline which begins at approximately Eppler Road and continues east to Jackson Street then north to Magnus Park. Crown corrosion occurs when hydrogen sulfide condenses on the pipe wall, above the water line, and then the water in the condensation creates sulfuric acid, which, in turn, decays the cement and reinforcing steel in the pipe.

Due to the condition of this sewer mainline and related components and the timing of the MDOT reconstruction project, City staff is proposing to rehabilitate this segment of mainline sanitary.

Specifications. Detailed plans and specifications were prepared by Hubbell, Roth & Clark, Inc., Grand Rapids. The specified technology for the rehabilitation utilizes a liner-type system that allows the installation to occur within the existing sewer pipeline with minimal excavation. This trenchless type process provides existing pipe systems with structural integrity, increased flow capacity, elimination of infiltration and an epoxy coating that eliminates deterioration from sewer generated gases. Sewer system manhole structures were also specified to be rehabilitated with a spray on type system that has the same characteristics as mentioned above.

Bids. Bid documents were also prepared by Hubbell, Roth & Clark, Inc., Grand Rapids, and made available and advertised for bidding November 10, 2014. Four potential bidders that specialize in this type of work were also contacted and invited to bid. One bid was received on December 16, 2014.

<u>Bidder</u>	<u>Amount</u>
Insituform Technologies USA, Chesterfield, Missouri	\$315,007

City staff reviewed the submitted bid and it was determined after conferring with Hubbell Roth & Clark, Inc., Grand Rapids, that the contractor has the capability to perform such work and the bid price was within the engineer's estimate of \$331,000. Other factors that staff reviewed included the limited number of contractors able to execute this specialized type of work and market demand.

Action. City staff has asked the Acting City Manager to recommend to City Council to authorize contracting with Insituform Technologies USA, Chesterfield, MO., (with regional office in Howell, Michigan) to rehabilitate this segment of mainline sanitary sewer system along Charlevoix Avenue at a cost of \$315,007.

sb
Enclosure



City of Petoskey

Resolution

WHEREAS, the Michigan Department of Transportation is reconstructing a portion of US-31 from its intersection with US-131 to Eppler Road; and

WHEREAS, a study has been performed on the City's sewer main running along this section of the highway and the study determined the condition of this portion of the main is in need of maintenance; and

WHEREAS, the City of Petoskey advertised for bids and received two bids for this specialized sewer main relining project:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey, City Council does and hereby authorizes entering into an agreement with Insituform Technologies USA, Chesterfield, MO, with offices in Howell, Michigan, to perform the sewer main habilitation work at a cost of \$315,007.