



CITY COUNCIL

December 1, 2014

1. Call to Order - 7:00 P.M. - City Hall Council Chambers
2. Recitation - Pledge of Allegiance to the Flag of the United States of America
3. Roll Call
4. Presentation – Presentation by MDOT concerning the US-31/Charlevoix Avenue project
5. Consent Agenda - Adoption of a proposed resolution that would confirm approval of the following:
 - (a) November 17, 2014 regular session City Council meeting minutes
 - (b) Acknowledge receipt of a report concerning certain administrative transactions since November 17, 2014
6. Miscellaneous Public Comments
7. City Manager Updates
8. Old Business – Further consideration and possible adoption of the City's proposed recommended 2015 Annual Budget
9. City Council Comments
10. Adjournment



BOARD: City Council

MEETING DATE: December 1, 2014

PREPARED: November 24, 2014

AGENDA SUBJECT: MDOT US-31/Charlevoix Avenue Project

RECOMMENDATION: That the City Council hear this presentation

Background. The Michigan Department of Transportation will continue work on US-31 in 2015 focusing on the section from the intersection of US-31 and US-131 out through the Bay Harbor Development. Work includes the addition of a center turn lane, reconstruction of storm drains and a realignment of the traffic lanes from Eppler Road to the intersection of US-131.

A representative of the Michigan Department of Transportation, Jason Gailitis will make a presentation to City Council concerning the 2015 US-31/Charlevoix Avenue project and respond to questions and concerns.

sb



City of Petoskey

Agenda Memo

BOARD: City Council

MEETING DATE: December 1, 2014 **PREPARED:** November 24, 2014

AGENDA SUBJECT: Consent Agenda Resolution

RECOMMENDATION: That the City Council approve this proposed resolution

The City Council will be asked to adopt a resolution that would approve the following consent agenda items:

- (1) Draft minutes of the November 17, 2014 regular session City Council meeting; and
- (2) Acknowledge receipt of a report from the City Manager concerning all checks that have been issued since November 17 for contract and vendor claims at \$829,217.33, intergovernmental claims at \$97,520.01, and the November 20 payroll at \$169,651.41 for a total of \$1,096,388.75.

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Enclosures



CITY COUNCIL

November 17, 2014

A regular meeting of the City of Petoskey City Council was held in the City Hall City Council Chambers, Petoskey, Michigan, on Monday, November 17, 2014. This meeting was called to order at 7:00 P.M.; then, after a recitation of the Pledge of Allegiance to the Flag of the United States of America, a roll call then determined that the following were

Present: William Fraser, Mayor
Kate Marshall, City Councilmember
John Murphy, City Councilmember
Grant Dittmar, City Councilmember
Jeremy Wills, City Councilmember

Absent: None

Also in attendance were Acting City Manager Alan Terry, Director of Public Safety John Calabrese, Director of Public Works Michael Robbins and Administrative Assistant Sarah Bek.

Resolution No. 18829
Confirm Special Assessment Roll

A public hearing was held to receive comments on the proposed special assessment roll that would spread costs of downtown-area programs and services during 2015, as requested by the Downtown Management Board.

Mayor Fraser asked for public comments and heard from Liz Ahrens, Executive Director of the Crooked Tree Arts Center, and that CTAC has never been assessed until this year and inquired why that happened and would like Council to consider assessing retail space and basement, but not the theatre.

In response to questions, the Acting City Manager reviewed non-profits that have been assessed over the years and that there is no allowance by law to have non-profits exempt; that DMB discussed a rate for non-profits at their August meeting and voted against creating a separate category for non-profits.

Following the Downtown Programs and Services public hearing for the annual Special Assessment for Downtown Programs and Services, City Councilmember Marshall moved that, seconded by City Councilmember Dittmar, adoption of the following resolution:

WHEREAS, the City Council on October 6, 2014, reviewed a report of September 29, 2014, that had been prepared by the City Manager that listed programs and services that had been proposed to be provided property owners and tenants within the Downtown Management Board's territory along with the proposed special-assessment roll that could be implemented to finance such programs and services;

WHEREAS, following that review, the City Council conducted a public hearing on October 20, 2014, to receive comments concerning recommended programs and services as proposed to be provided by the Downtown Management Board as well as costs that had been estimated by the Downtown Management Board for providing such programs and services; and

WHEREAS, after having received no comments at its October 20 public hearing, the City Council then approved the programs and services as had been recommended by the Downtown Management Board, as well as approved the costs for such programs and services that had been estimated by the Downtown Management Board; and

WHEREAS, in addition to approving proposed downtown programs and services and costs of such programs and services, the City Council directed the City staff to prepare a special-assessment roll in accordance with the City Council's approval of recommended programs and services and costs of such programs and services for presentation to the City Council on November 3, 2014; and

WHEREAS, after receiving a proposed special-assessment roll, the City Council accepted the assessment roll, ordered that it be placed on file with the City staff and made available for inspection by the public, scheduled a public hearing for November 17, 2014, to receive comments concerning the proposed special-assessment roll, and directed the City staff to publish a notice of the November 17, 2014 public hearing and to notify potentially affected property owners of said hearing; and

WHEREAS, the City Council conducted its November 17 public hearing and is satisfied with the assessment roll as prepared by the City staff and believes that assessments are in proportion to benefits to be received:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby accepts the special-assessment roll as prepared by the City staff and as presented to the City Council and is satisfied with the roll and believes that assessments are in proportion to benefits to be received; and

BE IT FURTHER RESOLVED that the City Council does and hereby confirms the special-assessment roll as prepared by the City staff and as presented to the City Council; and

BE IF FURTHER RESOLVED that the City Council does and hereby orders that a certified copy of said special-assessment roll be placed on file at the City Hall and that the staff be and is hereby directed to spread the assessments and collect the various sums and amounts that appear on said special-assessment roll.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Budget and Tax-Levy
Public Hearing

A public hearing was held to receive comments concerning the City's proposed 2015 Annual Budget and recommended property-tax-millage rates for 2015. The City's proposed 2015 Annual Budget was initially presented and briefly discussed at the November 3 City Council meeting. At the November 3 City Council meeting, a public hearing was scheduled for November 17, as required by City Charter and State statute provisions, to receive comments about the recommended budget and property-tax-millage rates that have been proposed as part of the budget recommendation. (Actual millage rates would be set in 2015.)

City Charter provisions require the City Council to conduct public hearings each year to receive comments concerning annual budget proposals and provisions of the Michigan Truth-in-Taxation Act require governing boards of local units of government to conduct annual public hearings prior to establishing property-tax-millage rates, if estimated amounts of revenues that would be produced by property-tax levies are anticipated to exceed amounts in the new year that had been received from levies during the previous year.

The November 17 public hearing would satisfy City Charter requirements and meet provisions of the Michigan Truth-in-Taxation Act that require opportunities for comments concerning proposed estimated amounts of property-tax-millage rates for the General, Rights-of-Way, and Library Funds, though actual millage rates would be established by the City Council in May or June, following the State's equalization of values. The City Council could then continue its review of the recommended 2015 Annual Budget under the "Old Business" portion of the meeting agenda, followed by possible budget approval.

Mayor Fraser opened the public hearing at 7:09 P.M. and there were no public comments.

Resolution No. 18830
Approve Consent Agenda Items

Following introduction of the consent agenda for this meeting of November 17, 2014, City Councilmember Marshall moved that, seconded by City Councilmember Dittmar adoption of the following resolution:

BE IT RESOLVED that the City Council does and hereby confirms that the draft minutes of the November 3, 2014 regular-session City Council meeting be and are hereby approved; and

BE IT FURTHER RESOLVED that receipt by the City Council of a report concerning all checks that had been issued since November 3 for contract and vendor claims at \$303,141.04, intergovernmental claims at \$46,019.38, and the November 6 payroll at \$165,798.35, for a total of \$514,958.77 be and is hereby acknowledged; and

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Hear Public Comment

Mayor Fraser asked for public comments and there were no comments.

Hear City Manager Updates

The Acting City Manager reported that information on Boards and Commissions would be inserted in City tax bills going out on December 1 and on the website; that Breakfast for Champions is December 9; that December 1 was new extended deadline for City Manager applications and at the December 15 meeting Council would be reviewing a list of leading candidates; and that there is an open house for the Library's 10th Anniversary on November 22 which is a good chance to bid farewell to Director Karen Sherrard who is retiring mid-December.

City Councilmembers inquired if the power poles on highway near new Arlington bike path would be removed and if the new bike path will be plowed.

In response to questions, the Acting City Manager reviewed that power poles would come down in conjunction with moving electrical lines overhead to underground but waiting on Charter and AT&T issues; and that the Arlington bike path would be plowed.

Mayor Fraser asked for public comments and heard a comment on the City Manager search and the Library Board Director search process, and why the 1% property tax administration fee is a separate discussion item.

Resolution No. 18831
Decline 1% Tax Administration Fee

The Acting City Manager next reported that at the November 3 Council meeting, City Council directed a separate item be included on the agenda for discussion and possible action on the implementation of the 1% property tax administration fee. The City of Petoskey is required to collect property taxes on behalf of five other taxing jurisdictions including Emmet County, Public Schools of Petoskey, Charlevoix-Emmet Intermediate School District, North Central Michigan College and Greenwood Cemetery.

In addition to administrative expenses associated with assessing and collection duties, the City is responsible for defending each of these jurisdictions when tax appeals are filed.

The Michigan General Property Tax Law allows a local property tax collecting unit to add a property tax administration fee of not more than 1% of the total tax bill per parcel. A property tax administration fee is defined as a fee to offset costs incurred by a collecting unit in assessing property values, in collecting the property tax levies, and in the review and appeal processes. The fee is provided by State law as a revenue source to avoid placing an unfunding mandate on tax collecting units.

The City of Petoskey currently incurs annual expenses of approximately \$138,600 for assessing and \$65,800 for collection of taxes for all governmental entities that impose a millage on property within the City. In addition, the City upgraded software related to assessing and tax collection, costing nearly \$15,000 in expense. City Council beginning in 2001 discontinued collection of the 1% property tax administration fee and reinstated the fee for 2014, which will provide \$201,000 in revenue and is estimated to raise \$213,000 in 2015. Thirteen of the eighteen tax collecting units in Emmet County collect the fee.

City Councilmembers discussed the possible implementation of the 1% property tax administration fee and commented that additional revenues are needed to fund large capital items; inquired on the costs associated with collecting for other tax entities; the possibility to have voter approval on a headlee override; that deductions and cuts need to be made to balance the budget; inquiries on how the City managed for 11 years when the fee was not in place; discussed other fees related to City functions; discussed millages and Headlee Override; and if there was an option to use cash reserves to balance the budget if fee is not implemented.

Mayor Fraser asked for public comments and heard comments that cuts need to be made and less projects; that cash reserves should be used in General Fund to make up for 1% property tax administration fee to balance budget; and heard from those opposed to the 1% fee.

The Acting City Manager reviewed that the deadline to approve the budget is December 31 and that it is a short term solution to use reserves to make up the shortfall.

City Councilmember Murphy then moved that, seconded by City Councilmember Wills adoption of the following resolution:

WHEREAS, as required by City Charter provisions, the Acting City Manager on November 3, 2014, presented to the City Council the City's proposed annual budget for the 2015 fiscal year; and

WHEREAS, as also required by City Charter provisions, the City Council on November 17, 2014, conducted a public hearing to receive comments concerning the proposed budget, which includes the continuation of a Property Tax Administration Fee as a source of revenue in the General Fund, to cover the costs of assessing property tax values, administering the tax collection process and defending property assessments:

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby authorizes a 1% property tax administration fee to be placed on all property tax bills as provided by State law.

Said resolution was not adopted by the following vote:

AYES: Murphy, Wills (2)

NAYS: Marshall, Dittmar, Fraser (3)

Continued Review of 2015
Annual Budget

The Acting City Manager next reviewed an overview of the various funds of the proposed 2015 budget highlighting certain expenditures and projects; highlighted basic capital outlay projects and cost cutting measures.

The City Manager first reviewed General Fund revenues and expenditures and that there were a few main projects including tennis court renovations funded 100% by donations, water and wastewater improvements as part of MDOT's project on Charlevoix Avenue and residential electrical underground conversion; and reviewed loss in tax revenues.

City Councilmembers inquired if the City had a scholarship fund for parks and recreation programs if families can't afford; if there were many people that did not take advantage of program if personal property tax was less than \$40,000; and the status on drug related issues and Public Safety personnel as discussed last year.

In response to questions, the Acting City Manager reviewed that the City does not offer a scholarship fund but is available through other community organizations; that there is a form that needs to be filled out annually concerning personal property tax for parcels valued less than \$40,000; and Director Calabrese reported that there is not enough staff to dedicate one officer to narcotics, but working closely with Straits Area Narcotics and healthcare workers.

The City Manager then reviewed various City funds highlighting projects and unusual or infrequent items.

City Councilmembers inquired on the Charlevoix Avenue project and that with the new lane shifts there is a concern with an increase in accidents; if the Department of Public Safety would be affected with the change of ambulance structure; if the downtown office on Park Avenue was owned by City or rented; if fees for miscellaneous items were consistent with other communities; and if utility rates will change.

The Director of Public Works reviewed that Charlevoix Avenue project is an MDOT project and everything is temporary until next year, but that City staff could call MDOT and voice the concern; and Director of Public Safety reviewed that the new ambulance structure should not affect Public Safety and that the changeover will occur January 1. The Acting City Manager reported that the City was working on an agreement with the County to use the city garage on Curtis Avenue for ambulance services; that DMB rents the office space on Park Avenue; that fees are consistent with other communities with some changes this year in taxicab licenses, going out of business licenses and document copying for the public; and that utility rates were established in 2014 and are the same for 2015.

City Councilmember Wills moved that, seconded by City Councilmember Murphy adoption of a resolution approving the 2015 Annual Budget.

City Councilmember Dittmar then moved to table this motion until the next regular Council meeting, and City Councilmember Marshall supported.

Said motion was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Hear Council Comments

Mayor Fraser asked for Council comments and heard from City Councilmember Wills if there were regulations on lights on bicycles; and Director Calabrese reviewed that bicycles are supposed to have visible lights on front and back.

Resolution No. 18832
Recess to Closed Session

The Acting City Manager reviewed the proposed resolution that would authorize recess to a closed session under Section 8(c) of the Michigan Open Meetings Act, for discussion connected with the negotiation of a collective

bargaining agreement.

City Councilmember Marshall then moved that, seconded by City Councilmember Wills, adoption of the following resolution:

WHEREAS, the Acting City Manager has requested that the City Council recess to a closed session pursuant to Section 8(c) of the Open Meetings Act for discussion connected with the negotiation of a collective bargaining agreement, following the conclusion of routine business at the City Council's regular meeting of November 17, 2014:

NOW, THEREFORE, BE IT RESOLVED that the City Council does and hereby authorizes to recess to closed session.

Said resolution was adopted by the following vote:

AYES: Marshall, Murphy, Dittmar, Wills, Fraser (5)

NAYS: None (0)

Recessed to closed session at 9:30 P.M.

Reconvened at 10:00 P.M.

There being no further business to come before the City Council, this November 17, 2014, meeting of the City Council adjourned at 10:00 P.M.

W.J. Fraser, Mayor

Alan Terry, City Clerk-Treasurer

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
11/14	11/19/2014	64717	DANIEL, BARBARA	101-191-702.000	200.00- V
11/14	11/19/2014	64856	ACH-CHILD SUPPORT	701-000-230.160	1,053.79
11/14	11/19/2014	64857	ACH-EFTPS	701-000-230.100	19,649.24
11/14	11/19/2014	64857	ACH-EFTPS	701-000-230.200	10,149.99
11/14	11/19/2014	64857	ACH-EFTPS	701-000-230.200	10,149.99
11/14	11/19/2014	64857	ACH-EFTPS	701-000-230.200	2,373.80
11/14	11/19/2014	64857	ACH-EFTPS	701-000-230.200	2,373.80
11/14	11/19/2014	64858	ACH-ICMA 457	701-000-230.700	4,509.85
11/14	11/19/2014	64859	AL & JIM'S TREE SERVICE	582-547-802.000	2,975.00
11/14	11/19/2014	64859	AL & JIM'S TREE SERVICE	204-784-802.000	10,609.00
11/14	11/19/2014	64860	AT & T MOBILITY	518-539-920.000	229.33
11/14	11/19/2014	64861	AT&T LONG DISTANCE	582-595-850.000	18.95
11/14	11/19/2014	64862	BILL'S FARM MARKET	280-540-233.000	1,811.55
11/14	11/19/2014	64863	BOOK PAGE	271-540-752.100	300.00
11/14	11/19/2014	64864	CADILLAC TELECASTING COMPANY	280-540-250.000	700.00
11/14	11/19/2014	64865	CHAR-EM UNITED WAY	701-000-230.800	61.55
11/14	11/19/2014	64866	CITY OF PETOSKEY	582-010-158.000	1,200.00
11/14	11/19/2014	64867	CITY OF PETOSKEY - DMB	280-739-905.000	1,000.00
11/14	11/19/2014	64868	CITY TREAS. FOR DOWNTOWN	703-040-239.000	128.32
11/14	11/19/2014	64868	CITY TREAS. FOR DOWNTOWN	703-040-233.000	4.73
11/14	11/19/2014	64869	CITY TREAS. FOR GENERAL FUND	703-040-230.213	32,643.03
11/14	11/19/2014	64869	CITY TREAS. FOR GENERAL FUND	703-040-230.213	2,080.77
11/14	11/19/2014	64869	CITY TREAS. FOR GENERAL FUND	703-040-240.000	1,787.71
11/14	11/19/2014	64869	CITY TREAS. FOR GENERAL FUND	703-040-233.000	6,729.65
11/14	11/19/2014	64869	CITY TREAS. FOR GENERAL FUND	703-040-233.000	11.86
11/14	11/19/2014	64870	CITY TREAS. FOR LIBRARY FUND	703-040-231.213	7,719.82
11/14	11/19/2014	64870	CITY TREAS. FOR LIBRARY FUND	703-040-233.000	44.07
11/14	11/19/2014	64871	CITY TREAS. FOR R.O.W.	703-040-229.213	16,417.85
11/14	11/19/2014	64871	CITY TREAS. FOR R.O.W.	703-040-233.000	93.74
11/14	11/19/2014	64872	COLE, BARRY	518-539-802.100	51.79
11/14	11/19/2014	64873	COMMON ANGLE INC.	280-739-905.000	90.00
11/14	11/19/2014	64874	CONTINENTAL LINEN SERVICE	204-481-935.000	127.06
11/14	11/19/2014	64874	CONTINENTAL LINEN SERVICE	582-595-725.000	240.00
11/14	11/19/2014	64874	CONTINENTAL LINEN SERVICE	592-685-725.000	66.48
11/14	11/19/2014	64874	CONTINENTAL LINEN SERVICE	592-705-725.000	66.48
11/14	11/19/2014	64875	CYNERGYCOMM.NET INC.	271-540-850.000	424.30
11/14	11/19/2014	64876	DANIEL, BARBARA	101-191-702.000	200.00
11/14	11/19/2014	64877	DAVIS, JEFF	582-010-158.000	63.00
11/14	11/19/2014	64878	DERRER OIL CO.	661-540-751.000	2,277.14
11/14	11/19/2014	64878	DERRER OIL CO.	661-540-751.000	2,526.07
11/14	11/19/2014	64879	EMMET CO. DEPT OF PUBLIC WORKS	101-529-802.000	5,412.07
11/14	11/19/2014	64880	EMMET COUNTY CLERK	101-191-802.000	1,275.16
11/14	11/19/2014	64881	EMMET COUNTY TREASURER	703-040-222.213	20,639.35
11/14	11/19/2014	64881	EMMET COUNTY TREASURER	703-040-228.213	25,533.34
11/14	11/19/2014	64881	EMMET COUNTY TREASURER	703-040-233.000	117.85
11/14	11/19/2014	64881	EMMET COUNTY TREASURER	703-040-233.000	145.81
11/14	11/19/2014	64882	ENGLEBRECHT, ROBERT	101-209-802.000	3,750.00
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	101-266-775.000	11.17
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	101-770-775.000	15.86
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	582-549-775.000	12.87
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	592-677-775.000	358.00
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	592-676-775.000	17.56

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	661-540-931.000	217.96
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	661-010-111.000	253.00
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	661-540-933.000	666.88
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	661-540-730.000	338.24
11/14	11/19/2014	64883	FOCHTMAN CARQUEST OF PETOSKEY	661-540-751.000	197.52
11/14	11/19/2014	64884	FOWLER, RONALD	271-540-860.000	18.48
11/14	11/19/2014	64884	FOWLER, RONALD	271-540-958.200	21.91
11/14	11/19/2014	64885	GIBBY'S GARAGE	582-580-775.000	32.50
11/14	11/19/2014	64885	GIBBY'S GARAGE	582-547-802.000	65.00
11/14	11/19/2014	64885	GIBBY'S GARAGE	582-597-932.000	65.00
11/14	11/19/2014	64885	GIBBY'S GARAGE	661-540-931.000	1,332.50
11/14	11/19/2014	64885	GIBBY'S GARAGE	661-540-933.000	1,235.00
11/14	11/19/2014	64885	GIBBY'S GARAGE	661-010-158.000	97.50
11/14	11/19/2014	64886	GREAT LAKES ENERGY	592-634-920.000	101.63
11/14	11/19/2014	64886	GREAT LAKES ENERGY	592-699-920.000	65.74
11/14	11/19/2014	64886	GREAT LAKES ENERGY	101-345-920.100	411.02
11/14	11/19/2014	64886	GREAT LAKES ENERGY	592-634-920.000	167.28
11/14	11/19/2014	64887	GREAT LAKES HISTORY TOURS/	280-540-250.000	250.00
11/14	11/19/2014	64888	GRP ENGINEERING INC.	582-595-802.000	2,606.87
11/14	11/19/2014	64889	HERITAGE BROADCASTING COMPANY	280-540-250.000	1,450.00
11/14	11/19/2014	64890	HORIZON BOOKS	271-540-752.100	44.00
11/14	11/19/2014	64891	INFOGEOGRAPHICS INC.	204-481-802.000	485.00
11/14	11/19/2014	64892	JESPERSON'S RESTAURANT	280-739-905.000	354.12
11/14	11/19/2014	64893	LEXISNEXIS RISK DATA MGT	101-208-802.000	50.00
11/14	11/19/2014	64893	LEXISNEXIS RISK DATA MGT	518-539-802.000	50.00
11/14	11/19/2014	64894	MCCARDEL CULLIGAN	518-539-802.100	18.75
11/14	11/19/2014	64895	MCLAREN NORTHERN MICH HOSPITAL	582-010-158.000	4,345.60
11/14	11/19/2014	64896	MEYER ACE HARDWARE	518-539-802.100	35.88
11/14	11/19/2014	64896	MEYER ACE HARDWARE	101-265-775.000	18.57
11/14	11/19/2014	64896	MEYER ACE HARDWARE	101-266-932.000	8.71
11/14	11/19/2014	64896	MEYER ACE HARDWARE	101-773-775.000	110.40
11/14	11/19/2014	64896	MEYER ACE HARDWARE	101-770-775.000	125.92
11/14	11/19/2014	64896	MEYER ACE HARDWARE	101-774-775.000	3.80
11/14	11/19/2014	64896	MEYER ACE HARDWARE	101-266-775.000	29.26
11/14	11/19/2014	64896	MEYER ACE HARDWARE	101-265-932.000	16.98
11/14	11/19/2014	64896	MEYER ACE HARDWARE	101-345-775.000	25.99
11/14	11/19/2014	64896	MEYER ACE HARDWARE	271-540-725.000	19.98
11/14	11/19/2014	64896	MEYER ACE HARDWARE	592-677-775.000	14.57
11/14	11/19/2014	64896	MEYER ACE HARDWARE	661-540-931.000	162.98
11/14	11/19/2014	64896	MEYER ACE HARDWARE	518-010-158.000	13.49
11/14	11/19/2014	64897	MICH. MUNICIPAL LEAGUE	204-481-956.000	238.00
11/14	11/19/2014	64897	MICH. MUNICIPAL LEAGUE	582-595-956.000	238.00
11/14	11/19/2014	64897	MICH. MUNICIPAL LEAGUE	592-705-956.000	238.00
11/14	11/19/2014	64897	MICH. MUNICIPAL LEAGUE	592-685-956.000	238.00
11/14	11/19/2014	64897	MICH. MUNICIPAL LEAGUE	661-540-956.000	238.00
11/14	11/19/2014	64898	MICH. PUBLIC POWER AGENCY	582-540-759.000	315,238.99
11/14	11/19/2014	64899	MICHIGAN OFFICE SOLUTIONS	271-540-802.000	75.00
11/14	11/19/2014	64900	MIDWEST SIDING & SALES INC.	582-547-775.000	41.30
11/14	11/19/2014	64901	NORTHERN CREDIT BUREAU	101-208-956.000	150.00
11/14	11/19/2014	64902	NORTHERN MICHIGAN REVIEW INC.	101-215-727.000	32.30
11/14	11/19/2014	64902	NORTHERN MICHIGAN REVIEW INC.	101-191-727.000	46.20
11/14	11/19/2014	64902	NORTHERN MICHIGAN REVIEW INC.	101-215-802.000	415.80

GL Period	Check Issue Date	Check Number	Payee	Invoice GL Account	Check Amount
11/14	11/19/2014	64902	NORTHERN MICHIGAN REVIEW INC.	518-539-727.000	27.95
11/14	11/19/2014	64902	NORTHERN MICHIGAN REVIEW INC.	582-597-802.000	407.00
11/14	11/19/2014	64902	NORTHERN MICHIGAN REVIEW INC.	582-010-158.000	728.64
11/14	11/19/2014	64903	NORTHERN PIPE & SUPPLY LLC	582-010-111.000	1,683.00
11/14	11/19/2014	64904	ON DUTY GEAR LLC	101-345-775.000	239.97
11/14	11/19/2014	64905	PETOSKEY PUBLIC SCHOOLS	703-040-236.213	56,823.05
11/14	11/19/2014	64905	PETOSKEY PUBLIC SCHOOLS	703-040-237.213	7,825.36
11/14	11/19/2014	64905	PETOSKEY PUBLIC SCHOOLS	703-040-237.213	5,614.22
11/14	11/19/2014	64905	PETOSKEY PUBLIC SCHOOLS	703-040-237.213	1,962.03
11/14	11/19/2014	64905	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	386.50
11/14	11/19/2014	64905	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	44.69
11/14	11/19/2014	64905	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	32.03
11/14	11/19/2014	64905	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	11.17
11/14	11/19/2014	64906	PLUNKETT COONEY	101-210-802.000	18,730.80
11/14	11/19/2014	64906	PLUNKETT COONEY	101-209-802.000	2,117.40
11/14	11/19/2014	64907	PORCELAIN PATROL SERVICE	582-597-932.000	2,709.08
11/14	11/19/2014	64907	PORCELAIN PATROL SERVICE	592-693-802.000	1,236.60
11/14	11/19/2014	64908	POWER LINE SUPPLY	582-547-775.000	561.75
11/14	11/19/2014	64908	POWER LINE SUPPLY	582-550-775.000	1,928.43
11/14	11/19/2014	64908	POWER LINE SUPPLY	582-010-111.000	4,163.06
11/14	11/19/2014	64909	RESCO	582-010-111.000	778.05
11/14	11/19/2014	64910	ROB'S ELECTRIC INC.	101-770-802.000	120.00
11/14	11/19/2014	64910	ROB'S ELECTRIC INC.	101-730-775.000	70.00
11/14	11/19/2014	64910	ROB'S ELECTRIC INC.	101-773-931.000	85.00
11/14	11/19/2014	64910	ROB'S ELECTRIC INC.	101-266-932.000	714.90
11/14	11/19/2014	64910	ROB'S ELECTRIC INC.	101-266-802.000	275.00
11/14	11/19/2014	64911	SANDRA LEE PHOTOGRAPHY STUDIO	280-739-905.000	860.00
11/14	11/19/2014	64912	SCHOLASTIC BOOK FAIRS - 15	271-540-958.000	25.98
11/14	11/19/2014	64912	SCHOLASTIC BOOK FAIRS - 15	271-540-746.000	248.68
11/14	11/19/2014	64913	STANDARD ELECTRIC COMPANY	101-266-775.000	134.70
11/14	11/19/2014	64913	STANDARD ELECTRIC COMPANY	280-540-233.000	723.74
11/14	11/19/2014	64913	STANDARD ELECTRIC COMPANY	582-010-111.000	73.20
11/14	11/19/2014	64913	STANDARD ELECTRIC COMPANY	582-546-775.000	198.01
11/14	11/19/2014	64914	STAPLES ADVANTAGE	101-215-727.000	26.65-
11/14	11/19/2014	64914	STAPLES ADVANTAGE	101-201-727.000	26.65-
11/14	11/19/2014	64914	STAPLES ADVANTAGE	101-345-727.000	185.92
11/14	11/19/2014	64914	STAPLES ADVANTAGE	592-685-727.000	6.45
11/14	11/19/2014	64914	STAPLES ADVANTAGE	592-705-727.000	6.45
11/14	11/19/2014	64914	STAPLES ADVANTAGE	101-010-158.000	213.06
11/14	11/19/2014	64915	SWEETWATER CATERING COMPANY	101-191-802.000	608.00
11/14	11/19/2014	64916	TELE-RAD INC.	101-345-931.000	99.00
11/14	11/19/2014	64917	THOMPSON, WILLIAM S.	518-539-802.100	700.00
11/14	11/19/2014	64918	VERIZON WIRELESS	101-441-850.000	53.88
11/14	11/19/2014	64918	VERIZON WIRELESS	582-595-850.000	7.20
11/14	11/19/2014	64918	VERIZON WIRELESS	101-770-850.000	37.60
11/14	11/19/2014	64918	VERIZON WIRELESS	101-345-850.000	174.97
11/14	11/19/2014	64918	VERIZON WIRELESS	592-685-850.000	16.35
11/14	11/19/2014	64918	VERIZON WIRELESS	592-634-850.000	80.02
11/14	11/19/2014	64918	VERIZON WIRELESS	592-634-920.000	400.16
11/14	11/19/2014	64918	VERIZON WIRELESS	204-481-850.000	17.53
11/14	11/19/2014	64918	VERIZON WIRELESS	101-773-850.000	70.16
11/14	11/19/2014	64918	VERIZON WIRELESS	101-789-850.000	70.16

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11/14	11/19/2014	64919	CITY OF PETOSKEY - DMB	280-739-905.000	250.00
11/14	11/26/2014	64939	AIRGAS USA LLC	661-540-730.000	69.57
11/14	11/26/2014	64940	ALLIANCE ENTERTAINMENT	271-540-749.000	68.76
11/14	11/26/2014	64941	ALL-PHASE - MICHIGAN DIVISION	582-547-775.000	228.61
11/14	11/26/2014	64941	ALL-PHASE - MICHIGAN DIVISION	101-770-775.000	34.24
11/14	11/26/2014	64941	ALL-PHASE - MICHIGAN DIVISION	592-691-775.000	109.93
11/14	11/26/2014	64942	ALRO STEEL CORPORATION	101-010-158.000	93.60
11/14	11/26/2014	64943	AMERICAN LIBRARY ASSOC.	271-540-957.000	245.00
11/14	11/26/2014	64944	AMERICAN WASTE	101-770-802.000	747.20
11/14	11/26/2014	64944	AMERICAN WASTE	101-730-802.000	294.30
11/14	11/26/2014	64944	AMERICAN WASTE	101-266-802.000	198.00
11/14	11/26/2014	64944	AMERICAN WASTE	101-265-802.000	171.00
11/14	11/26/2014	64944	AMERICAN WASTE	101-789-802.000	36.00
11/14	11/26/2014	64944	AMERICAN WASTE	101-773-931.000	90.00
11/14	11/26/2014	64944	AMERICAN WASTE	582-597-932.000	436.50
11/14	11/26/2014	64944	AMERICAN WASTE	592-691-806.000	332.00
11/14	11/26/2014	64944	AMERICAN WASTE	101-528-802.000	100.00
11/14	11/26/2014	64944	AMERICAN WASTE	582-547-802.000	203.50
11/14	11/26/2014	64945	AT&T	101-770-850.000	64.81
11/14	11/26/2014	64945	AT&T	101-773-850.000	279.96
11/14	11/26/2014	64945	AT&T	592-634-850.000	414.10
11/14	11/26/2014	64946	ATCHISON PAPER AND SUPPLY	271-540-725.000	138.70
11/14	11/26/2014	64946	ATCHISON PAPER AND SUPPLY	271-540-727.000	96.15
11/14	11/26/2014	64947	BALLARD'S PLUMBING & HEATING	271-540-932.000	158.90
11/14	11/26/2014	64947	BALLARD'S PLUMBING & HEATING	101-266-775.000	77.41
11/14	11/26/2014	64947	BALLARD'S PLUMBING & HEATING	582-597-932.000	1,535.47
11/14	11/26/2014	64948	BECKETT & RAEDER INC.	582-010-158.000	1,046.16
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-172-719.000	1,210.07
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-201-719.000	2,420.14
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-215-719.000	1,649.56
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-228-719.000	1,210.07
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-400-719.000	439.49
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-441-719.000	1,694.10
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-345-719.000	15,386.29
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-265-719.000	546.19
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-266-719.000	1,196.22
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-730-719.000	531.35
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-770-719.000	3,179.88
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-773-719.000	293.17
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-774-719.000	1,704.30
11/14	11/26/2014	64949	BLUE CARE NETWORK	101-789-719.000	818.41
11/14	11/26/2014	64949	BLUE CARE NETWORK	204-481-719.000	2,670.28
11/14	11/26/2014	64949	BLUE CARE NETWORK	518-539-719.000	1,011.42
11/14	11/26/2014	64949	BLUE CARE NETWORK	582-595-719.000	5,499.62
11/14	11/26/2014	64949	BLUE CARE NETWORK	592-705-719.000	1,119.22
11/14	11/26/2014	64949	BLUE CARE NETWORK	592-685-719.000	2,227.20
11/14	11/26/2014	64950	BLUE CROSS\BLUE SHIELD - MICH.	101-172-719.000	461.10
11/14	11/26/2014	64950	BLUE CROSS\BLUE SHIELD - MICH.	101-201-719.000	922.20
11/14	11/26/2014	64950	BLUE CROSS\BLUE SHIELD - MICH.	101-441-719.000	2,255.24
11/14	11/26/2014	64950	BLUE CROSS\BLUE SHIELD - MICH.	101-345-719.000	3,810.91
11/14	11/26/2014	64950	BLUE CROSS\BLUE SHIELD - MICH.	204-481-719.000	1,035.42
11/14	11/26/2014	64950	BLUE CROSS\BLUE SHIELD - MICH.	271-540-719.000	4,205.98

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11/14	11/26/2014	64950	BLUE CROSS\BLUE SHIELD - MICH.	582-595-719.000	211.74
11/14	11/26/2014	64950	BLUE CROSS\BLUE SHIELD - MICH.	592-705-719.000	461.10
11/14	11/26/2014	64950	BLUE CROSS\BLUE SHIELD - MICH.	592-685-719.000	2,834.54
11/14	11/26/2014	64951	CARTER'S IMAGEWEAR & AWARDS	101-770-935.000	203.00
11/14	11/26/2014	64951	CARTER'S IMAGEWEAR & AWARDS	101-774-935.000	135.00
11/14	11/26/2014	64952	CHARTER COMMUNICATIONS	582-595-850.000	109.98
11/14	11/26/2014	64953	CITY TREAS. FOR DOWNTOWN	703-040-239.000	331.80
11/14	11/26/2014	64953	CITY TREAS. FOR DOWNTOWN	703-040-233.000	26.54
11/14	11/26/2014	64954	CITY TREAS. FOR GENERAL FUND	703-040-230.213	13,962.94
11/14	11/26/2014	64954	CITY TREAS. FOR GENERAL FUND	703-040-230.213	890.10
11/14	11/26/2014	64954	CITY TREAS. FOR GENERAL FUND	703-040-240.000	822.43
11/14	11/26/2014	64954	CITY TREAS. FOR GENERAL FUND	703-040-233.000	3,406.31
11/14	11/26/2014	64954	CITY TREAS. FOR GENERAL FUND	703-040-233.000	7.42
11/14	11/26/2014	64955	CITY TREAS. FOR LIBRARY FUND	703-040-231.213	3,302.17
11/14	11/26/2014	64955	CITY TREAS. FOR LIBRARY FUND	703-040-233.000	27.53
11/14	11/26/2014	64956	CITY TREAS. FOR R.O.W.	703-040-229.213	7,022.66
11/14	11/26/2014	64956	CITY TREAS. FOR R.O.W.	703-040-233.000	58.56
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-699-920.000	114.93
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-634-920.000	2,909.68
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-699-920.000	43.22
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-699-920.000	64.90
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-699-920.000	154.23
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-699-920.000	105.67
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-699-920.000	62.34
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-699-920.000	98.47
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-699-920.000	440.95
11/14	11/26/2014	64957	CONSUMERS ENERGY	592-699-920.000	338.66
11/14	11/26/2014	64957	CONSUMERS ENERGY	202-475-920.000	113.58
11/14	11/26/2014	64958	CROSSCUT CONCRETE CUTTING	592-673-802.000	225.00
11/14	11/26/2014	64959	DELTA DENTAL	101-172-719.000	67.53
11/14	11/26/2014	64959	DELTA DENTAL	101-201-719.000	208.99
11/14	11/26/2014	64959	DELTA DENTAL	101-215-719.000	124.45
11/14	11/26/2014	64959	DELTA DENTAL	101-228-719.000	107.91
11/14	11/26/2014	64959	DELTA DENTAL	101-400-719.000	33.55
11/14	11/26/2014	64959	DELTA DENTAL	101-441-719.000	172.90
11/14	11/26/2014	64959	DELTA DENTAL	101-345-719.000	1,043.74
11/14	11/26/2014	64959	DELTA DENTAL	101-265-719.000	27.74
11/14	11/26/2014	64959	DELTA DENTAL	101-266-719.000	67.55
11/14	11/26/2014	64959	DELTA DENTAL	101-730-719.000	22.88
11/14	11/26/2014	64959	DELTA DENTAL	101-770-719.000	139.72
11/14	11/26/2014	64959	DELTA DENTAL	101-773-719.000	18.66
11/14	11/26/2014	64959	DELTA DENTAL	101-774-719.000	110.59
11/14	11/26/2014	64959	DELTA DENTAL	101-789-719.000	35.69
11/14	11/26/2014	64959	DELTA DENTAL	204-481-719.000	144.37
11/14	11/26/2014	64959	DELTA DENTAL	271-540-719.000	185.62
11/14	11/26/2014	64959	DELTA DENTAL	518-539-719.000	62.21
11/14	11/26/2014	64959	DELTA DENTAL	582-595-719.000	172.06
11/14	11/26/2014	64959	DELTA DENTAL	592-705-719.000	115.14
11/14	11/26/2014	64959	DELTA DENTAL	592-685-719.000	300.36
11/14	11/26/2014	64960	DTE ENERGY	101-266-924.000	682.68
11/14	11/26/2014	64960	DTE ENERGY	101-345-920.000	401.51
11/14	11/26/2014	64960	DTE ENERGY	101-345-920.100	1,483.33

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11/14	11/26/2014	64960	DTE ENERGY	101-265-924.000	323.76
11/14	11/26/2014	64960	DTE ENERGY	101-773-924.000	44.77
11/14	11/26/2014	64960	DTE ENERGY	101-770-924.000	133.40
11/14	11/26/2014	64960	DTE ENERGY	101-265-924.000	102.18
11/14	11/26/2014	64960	DTE ENERGY	582-597-924.000	1,391.05
11/14	11/26/2014	64960	DTE ENERGY	592-634-920.000	156.66
11/14	11/26/2014	64960	DTE ENERGY	592-634-920.000	63.66
11/14	11/26/2014	64960	DTE ENERGY	592-690-920.000	1,026.32
11/14	11/26/2014	64960	DTE ENERGY	592-690-920.000	2,589.11
11/14	11/26/2014	64960	DTE ENERGY	271-540-924.000	986.83
11/14	11/26/2014	64960	DTE ENERGY	592-699-920.000	28.79
11/14	11/26/2014	64960	DTE ENERGY	592-634-920.000	177.73
11/14	11/26/2014	64960	DTE ENERGY	592-634-920.000	93.45
11/14	11/26/2014	64961	DUBOIS-COOPER ASSOCIATES INC.	592-691-775.000	145.00
11/14	11/26/2014	64962	DUNKEL EXCAVATING, RON	204-448-802.000	80.00
11/14	11/26/2014	64962	DUNKEL EXCAVATING, RON	203-479-802.000	2,295.00
11/14	11/26/2014	64962	DUNKEL EXCAVATING, RON	202-479-802.000	6,446.25
11/14	11/26/2014	64962	DUNKEL EXCAVATING, RON	518-539-802.000	6,446.25
11/14	11/26/2014	64963	DUNN'S BUSINESS SOLUTIONS	661-540-727.000	17.79
11/14	11/26/2014	64963	DUNN'S BUSINESS SOLUTIONS	204-481-727.000	17.79
11/14	11/26/2014	64963	DUNN'S BUSINESS SOLUTIONS	582-595-727.000	17.78
11/14	11/26/2014	64963	DUNN'S BUSINESS SOLUTIONS	582-597-727.000	17.78
11/14	11/26/2014	64963	DUNN'S BUSINESS SOLUTIONS	592-685-727.000	17.78
11/14	11/26/2014	64963	DUNN'S BUSINESS SOLUTIONS	592-705-727.000	17.79
11/14	11/26/2014	64963	DUNN'S BUSINESS SOLUTIONS	101-010-158.000	122.65
11/14	11/26/2014	64964	EJ USA INC.	592-010-111.000	282.40
11/14	11/26/2014	64965	EMMET CO. DEPT OF PUBLIC WORKS	101-529-802.000	133.62
11/14	11/26/2014	64966	EMMET COUNTY	582-010-158.000	9,894.00
11/14	11/26/2014	64966	EMMET COUNTY	582-010-158.000	3,448.00
11/14	11/26/2014	64967	EMMET COUNTY TREASURER	703-040-222.213	8,828.43
11/14	11/26/2014	64967	EMMET COUNTY TREASURER	703-040-228.213	10,921.79
11/14	11/26/2014	64967	EMMET COUNTY TREASURER	703-040-233.000	73.64
11/14	11/26/2014	64967	EMMET COUNTY TREASURER	703-040-233.000	91.10
11/14	11/26/2014	64968	FACTOR SYSTEMS INC.	101-208-803.000	3,271.04
11/14	11/26/2014	64969	FEDEX	592-692-802.000	25.99
11/14	11/26/2014	64970	FIVE STAR SCREEN PRINTING PLUS	582-595-725.000	200.00
11/14	11/26/2014	64970	FIVE STAR SCREEN PRINTING PLUS	592-685-725.000	200.00
11/14	11/26/2014	64970	FIVE STAR SCREEN PRINTING PLUS	204-481-935.000	200.00
11/14	11/26/2014	64971	GOSSAGE SAGER ASSOCIATES	271-010-158.000	16,000.00
11/14	11/26/2014	64972	HOFFMAN, SHERRI A.	101-528-802.000	856.55
11/14	11/26/2014	64973	HOFFMAN'S SONS, JIM	101-770-802.000	90.00
11/14	11/26/2014	64973	HOFFMAN'S SONS, JIM	204-784-802.000	97.10
11/14	11/26/2014	64974	INGRAM LIBRARY SERVICES	271-540-745.000	1,707.64
11/14	11/26/2014	64974	INGRAM LIBRARY SERVICES	271-540-749.000	62.90
11/14	11/26/2014	64975	INTEGRITY BUSINESS SOLUTIONS	518-539-802.100	46.82
11/14	11/26/2014	64976	LOWERY UNDERGROUND SERVICE	582-547-802.000	4,860.00
11/14	11/26/2014	64976	LOWERY UNDERGROUND SERVICE	582-010-158.000	4,500.00
11/14	11/26/2014	64977	MARSHALL CONCRETE INC.	203-010-158.000	5,906.28
11/14	11/26/2014	64978	MCLAREN NORTHERN MICH HOSPITAL	582-010-158.000	1,050.00
11/14	11/26/2014	64979	MEAD & HUNT	592-675-802.000	337.64
11/14	11/26/2014	64979	MEAD & HUNT	592-691-801.000	337.64
11/14	11/26/2014	64980	MERCER GROUP INC, THE	101-172-802.000	1,465.86

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11/14	11/26/2014	64981	MICH. STATE FIREMEN'S ASSOC.	101-345-775.000	75.00
11/14	11/26/2014	64982	MICHIGAN TASER	101-345-976.000	397.50
11/14	11/26/2014	64983	MIDWEST ARBORIST SUPPLIES	204-784-802.000	328.46
11/14	11/26/2014	64984	MISTRAS GROUP INC.	661-540-933.000	1,450.00
11/14	11/26/2014	64985	NORTH COUNTRY IT	271-540-727.000	36.00
11/14	11/26/2014	64985	NORTH COUNTRY IT	271-540-802.000	350.00
11/14	11/26/2014	64986	NORTHERN FIRE & SAFETY	271-540-802.000	95.00
11/14	11/26/2014	64987	NORTHWEST DESIGN GROUP	582-010-158.000	2,894.00
11/14	11/26/2014	64988	ON DUTY GEAR LLC	101-345-976.000	217.00
11/14	11/26/2014	64989	PETOSKEY PUBLIC SCHOOLS	703-040-236.213	30,444.06
11/14	11/26/2014	64989	PETOSKEY PUBLIC SCHOOLS	703-040-237.213	3,347.31
11/14	11/26/2014	64989	PETOSKEY PUBLIC SCHOOLS	703-040-237.213	2,401.47
11/14	11/26/2014	64989	PETOSKEY PUBLIC SCHOOLS	703-040-237.213	839.29
11/14	11/26/2014	64989	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	241.75
11/14	11/26/2014	64989	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	27.90
11/14	11/26/2014	64989	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	20.03
11/14	11/26/2014	64989	PETOSKEY PUBLIC SCHOOLS	703-040-233.000	7.00
11/14	11/26/2014	64990	PETOSKEY URGENT CARE	582-597-802.000	384.00
11/14	11/26/2014	64990	PETOSKEY URGENT CARE	101-345-805.000	87.00
11/14	11/26/2014	64991	PROMOTIONAL CAPITAL LLC	101-345-976.000	324.10
11/14	11/26/2014	64992	RANGE TELECOMMUNICATIONS	204-481-850.000	25.00
11/14	11/26/2014	64992	RANGE TELECOMMUNICATIONS	582-595-850.000	50.00
11/14	11/26/2014	64992	RANGE TELECOMMUNICATIONS	592-685-850.000	75.00
11/14	11/26/2014	64992	RANGE TELECOMMUNICATIONS	592-705-850.000	75.00
11/14	11/26/2014	64992	RANGE TELECOMMUNICATIONS	661-540-850.000	5.70
11/14	11/26/2014	64993	RECORDED BOOKS INC	271-540-749.000	208.80
11/14	11/26/2014	64994	S & S WELDING	101-345-805.000	270.00
11/14	11/26/2014	64994	S & S WELDING	101-266-802.000	683.40
11/14	11/26/2014	64994	S & S WELDING	202-479-802.000	150.00
11/14	11/26/2014	64994	S & S WELDING	204-449-802.000	7,770.00
11/14	11/26/2014	64994	S & S WELDING	518-539-802.000	1,005.00
11/14	11/26/2014	64994	S & S WELDING	582-597-932.000	221.10
11/14	11/26/2014	64994	S & S WELDING	271-540-801.000	100.50
11/14	11/26/2014	64995	SADDISON PAVING STONE	204-448-802.000	2,477.50
11/14	11/26/2014	64996	SCIENTIFIC BRAKE & EQUIPMENT	661-540-933.000	258.30
11/14	11/26/2014	64997	SHORELINE POWER SERVICES INC.	592-697-802.000	309.75
11/14	11/26/2014	64997	SHORELINE POWER SERVICES INC.	592-693-802.000	1,240.10
11/14	11/26/2014	64998	SPARTAN DISTRIBUTORS INC.	661-540-931.000	166.12
11/14	11/26/2014	64999	SWEEP SHOP, THE	271-540-725.000	87.80
11/14	11/26/2014	65000	SWEET MARIA'S CONFECTIONS	582-040-285.000	17.69
11/14	11/26/2014	65001	TETRA TECH INC	582-597-802.000	66.88
11/14	11/26/2014	65002	TIME EMERGENCY EQUIPMENT	101-345-976.000	3,184.77
11/14	11/26/2014	65003	TROPHY CASE, THE	271-540-727.000	8.00
11/14	11/26/2014	65003	TROPHY CASE, THE	101-770-775.000	18.00
11/14	11/26/2014	65004	UPS STORE, THE	592-692-802.000	124.54
11/14	11/26/2014	65004	UPS STORE, THE	592-693-802.000	10.88
11/14	11/26/2014	65004	UPS STORE, THE	101-770-775.000	21.95
11/14	11/26/2014	65005	VAN'S BUSINESS MACHINES	518-539-802.100	463.50
11/14	11/26/2014	65006	PETOSKEY PUBLIC SCHOOLS	582-010-158.000	1,038.45
Grand Totals:					917,980.91

Report Criteria:

Check.Date = 11/19/2014-11/26/2014

Check Number	Date	Name	GL Account	Amount
64920	11/19/2014	BRINES, DAVID	582010158000	27.50
64921	11/19/2014	BUCKMASTER, BILL	582081643000	432.88
64922	11/19/2014	GREAT LAKES PARTY & GIFTS	582040285000	73.79
64923	11/19/2014	GREENWAY, RENEE	582010158000	15.00
64924	11/19/2014	HERALD, ROY	582010158000	47.00
64925	11/19/2014	KEPFORD, NICHOLAS	582040285000	24.69
64926	11/19/2014	KUBE, KENNETH R.	582010158000	121.00
64927	11/19/2014	NEERKEN, ABBEY	582040285000	57.57
64928	11/19/2014	NORTHERN BREWING LLC	518539995000	7,500.00
64929	11/19/2014	OZBAT, JUSTIN	582040285000	19.97
64930	11/19/2014	RADFORD, DIANE	582040285000	67.02
64931	11/26/2014	DENAY, CLIFFORD & JANE	582010158000	16.50
64932	11/26/2014	JANKOWSKI, JAMIE	582040285000	148.95
64933	11/26/2014	OLSON, ANGELA	101774753030	60.00
64934	11/26/2014	SATTELMEIER, VIOLA	582010158000	27.50
64935	11/26/2014	SEIDEL, AMANDA	582040285000	58.22
64936	11/26/2014	TUGGLE, KIM	582040285000	3.27
64937	11/26/2014	VANTRESSE, JACK	582040285000	10.57
64938	11/26/2014	WAGAR, LAURA	101774753030	45.00
Grand Totals:				8,756.43



BOARD: City Council

MEETING DATE: December 1, 2014 **DATE PREPARED:** November 24, 2014

AGENDA SUBJECT: Budget Resolution

RECOMMENDATION: That the City Council adopt this proposed resolution

Background. Following a brief presentation at the November 3 City Council meeting concerning the City's recommended 2015 Annual Budget, City Council scheduled a public hearing for November 17 to receive comments concerning both the budget recommendation and property tax millage rates that are proposed within it, the former being a requirement of the City Charter and the latter being mandated by State law. Following the public-hearing, City Council further discussed the budget and eliminated the property tax administration fee from the General Fund budget and directed the use of cash reserves to balance the 2015 budget.

Rates and Charges. The schedule of various rates and charges is reviewed each year with any adjustments being presented to Council for consideration. The entire schedule is then approved by Council to simplify the process of tracking when each charge may have been first approved.

Added to the list of changes from the last Council meeting is a charge for the final meter reading taken when a customer terminates service from the City. With the large number of rental units in Petoskey final reads range from 80 to 100 per month. This service requires the preparation of a work order that is given to a meter reader, who travels to the location, reads the meters, and submits readings to the utility billing department for preparation of final bill.

Changes to the schedule this year include;

	<u>From</u>	<u>To</u>
Copies for public – large (ex. Plan documents)	new	\$ 4.00
Going Out of Business Sale	\$ 5.00	\$50.00
Taxi license - annual	\$25.00	\$50.00
- each additional vehicle	\$ 5.00	\$10.00
Final meter read for termination of utility service	new	\$10.00

Resolution. Enclosed is a revised budget resolution that would confirm adoption of the 2015 Annual Budget as presented, with estimated property tax millage rates totaling 13.8318 mills, and that would assign balances and appropriations. The proposed resolution would authorize the declaration of City-owned personal property as surplus and to arrange for its sale or disposal; adjustments among line item appropriations so long as the total expenditure budget for the assigned fund is not exceeded; negotiation with and establishment of certain rates for electric-utility customers in response to on-going utility-industry restructuring efforts; continuation of participation in feasibility studies conducted by the Michigan Public Power Agency or other established by the Agency related to power-supply issues and meeting the City's electrical system needs.

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Enclosure



WHEREAS, as required of City Charter provisions, the City Manager has presented to the City of Petoskey City Council the City's proposed annual budget for 2015; and

WHEREAS, as also is required of City Charter provisions, the City Council on November 17, 2014, conducted a public hearing to receive comments concerning these proposed budgets for the City's various funds:

General Fund

January 1, 2015 Fund Balance	\$ 3,525,095
Revenues	<u>7,686,600</u>
Expenditures:	
General Governmental Services	1,586,800
Public Safety	2,910,100
Public Works	614,700
Recreation and Cultural	<u>2,719,200</u>
Total Expenditures	<u>7,830,800</u>
December 31, 2015 Fund Balance	\$ <u>3,380,895</u>

Major Street Fund

January 1, 2015 Fund Balance	\$ 193,754
Revenues	644,900
Expenditures	<u>588,700</u>
December 31, 2015 Fund Balance	\$ <u>249,954</u>

Local Street Fund

January 1, 2015 Fund Balance	\$ 183,043
Revenues	630,500
Expenditures	<u>564,600</u>
December 31, 2015 Fund Balance	\$ <u>248,943</u>

General Street Fund

January 1, 2015 Fund Balance	\$ 605,403
Revenues	1,102,000
Expenditures	<u>1,077,800</u>
December 31, 2015 Fund Balance	\$ <u>629,603</u>

Tax Increment Finance Authority Fund

January 1, 2015 Fund Balance	\$ 1,069,802
Revenues	267,000
Expenditures	<u>230,000</u>
December 31, 2015 Fund Balance	\$ <u>1,106,802</u>

Library Fund

January 1, 2015 Fund Balance	\$ 645,052
Revenues	1,151,800
Expenditures	<u>1,132,700</u>
December 31, 2015 Fund Balance	\$ <u>664,152</u>

Library Endowment Fund

January 1, 2015 Fund Balance	\$ 15,990
Revenues	10,100
Expenditures	<u>10,000</u>
December 31, 2015 Fund Balance	\$ <u>16,090</u>

Downtown Management Fund

January 1, 2015 Fund Balance	\$ 169,843
Revenues	134,000
Expenditures	<u>133,700</u>
December 31, 2015 Fund Balance	\$ <u>170,143</u>

Downtown Parking Fund

January 1, 2015 Retained Earnings	\$ 582,728
Revenues	433,400
Expenses	<u>332,200</u>
December 31, 2015 Retained Earnings	\$ <u>683,928</u>

Right-of-Way Fund

January 1, 2015 Fund Balance	\$ 614,352
Revenues	1,592,000
Expenditures	<u>1,552,000</u>
December 31, 2015 Fund Balance	\$ <u>654,352</u>

Electric Fund

January 1, 2015 Retained Earnings	\$ 21,783,377
Revenues	11,045,700
Expenses	<u>10,828,700</u>
December 31, 2015 Retained Earnings	\$ <u>22,000,377</u>

Water and Sewer Fund

January 1, 2015 Retained Earnings	\$ 14,202,804
Revenues	5,325,100
Expenses	<u>4,764,500</u>
December 31, 2015 Retained Earnings	\$ <u>14,763,404</u>

Motor Pool Fund

January 1, 2015 Retained Earnings	\$ 2,586,182
Revenues	904,900
Expenses	<u>992,500</u>
December 31, 2015 Retained Earnings	\$ <u>2,498,582</u>

Building Authority Marina Improvements Bond Fund

January 1, 2015 Fund Balance	\$ 10,156
Revenues	86,100
Expenditures	<u>85,600</u>
December 31, 2015 Fund Balance	\$ <u>10,656</u>

Building Authority Bear River Valley Improvements Bond Fund

January 1, 2015 Fund Balance	\$ 15,249
Revenues	220,100
Expenditures	<u>213,100</u>
December 31, 2015 Fund Balance	\$ <u>22,249</u>

WHEREAS, following the public hearing to receive comments concerning the proposed 2015 Annual Budget and its consideration of the proposed budget, the City Council wishes to approve the proposed budgets of these various City funds; and

NOW, THEREFORE, BE IT RESOLVED that the City of Petoskey City Council does and hereby approves the 2015 Annual Budget as presented by the Acting City Manager and as summarized in this resolution; and

BE IT FURTHER RESOLVED that the City Manager be and is hereby authorized to declare certain obsolete City owned personal property as surplus and to arrange for its sale or disposal; and

BE IT FURTHER RESOLVED that the City Manager be and is hereby authorized to make adjustments among line item appropriations so long as the total expenditure budget for the assigned fund is not exceeded: and

BE IT FURTHER RESOLVED that the City Manager be and is hereby authorized to negotiate with and establish certain rates for electric-utility customers as might be deemed appropriate in response to on-going utility-industry restructuring efforts; and

BE IT FURTHER RESOLVED that the City Manager be and is hereby authorized to continue the City's participation in the various feasibility studies that are conducted by the Michigan Public Power Agency or to join in with other studies, service committees, or projects that would be established by the Agency, such as those related to power-supply issues, or those that would meet municipal electric-system needs; and

BE IT FURTHER RESOLVED that the City Manager be and is hereby authorized to work with other municipally-owned electric utilities to study the feasibilities of satisfying short- and long-term power-supply needs; and

BE IT FURTHER RESOLVED that the City Manager be and is hereby authorized to work through Michigan Public Power Agency to identify and enter into power purchase agreements or transactions to satisfy power supply needs, consistent with the Energy Services Risk Management Policy as adopted by the City of Petoskey; and

BE IT FURTHER RESOLVED that the City Manager be and is hereby authorized to enter into agreements with the Michigan Department of Transportation for participating costs and fees associated with the installation and maintenance of Traffic Signal Mast Arm Poles, Mast Arms and Signal Components at the intersections of US-31 and Sheridan Street, and US-31 and US-131; and

BE IT FURTHER RESOLVED that the City Manager be and is hereby authorized to enter into agreements with the Michigan Department of Transportation for participating costs and fees associated with water and sanitary sewer system improvements related to MDOT's reconstruction of US-31/ Charlevoix Avenue; and

BE IT FURTHER RESOLVED the rates and charges for services, fees, permits, licenses and the like and as listed in the City's Schedule of Rates and Charges and as attached to this resolution are approved and authorized to be charged and collected as applicable; and

BE IT FURTHER RESOLVED that the various parts, sections, and clauses of this resolution are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the resolution shall not be affected thereby.

Schedule of Rates and Charges
January 1, 2014

DEPARTMENT OF FINANCE

Fax – per page	\$1
Copies for public – per page 8.5" x 11"	\$1
Copies for public - large (ex. Plan documents)	\$4
FOIA Requests – hourly rate after 1 st hour	\$15
*plus copying and postage costs	
Voter list per Ward: paper copy per ward	\$20
E-mail listing	\$5
Electronic media - \$5.00 cd, plus	\$5
Tax Abatement Application – CFT, IFT, etc.	\$200
Street Open-Cut Deposit	\$500
Residential Utility Deposit - Renters	
Water, Sewer and Electric	\$150
Electric - Only	\$75
Water & Sewer - Only	\$85
*Residential utility deposits are returned after 1 year, if monthly bills are paid on time.	

Final Meter Reading - termination of utility service	\$10
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Electric:

Service Upgrade	\$150
Temporary Overhead	\$150
Temporary Underground	\$150 plus \$2.00 per foot
Customer provides trenching and installation of conduit, other costs may apply.	

Permanent Overhead:

1 Phase	\$200
3 Phase	\$300
Permanent Underground:	\$200 plus \$2.00 per foot
Customer provides trenching and installation of conduit, other costs may apply.	

Turn on/off Service:

During Office Hours - 7:30 A.M. to 4:00 P.M.	\$50
After Office Hours - 4:00 P.M. to 7:30 A.M.	\$150

Water Service:

Turn on/off Service:	
During Office Hours - 7:30 A.M. to 4:00 P.M.	\$50
After Office Hours - 4:00 P.M. to 7:30 A.M.	\$150
Meter replacement due to damage	\$240
Water Meter Removal and Installation - construction	\$50