



## **PARKS AND RECREATION COMMISSION**

October 10, 2016

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Parkside Room, Petoskey, Michigan, on Monday, October 10, 2016. Roll was called at 7:00 P.M. and the following were:

Present: Roy Pulaski, Chairperson  
Amy McMullen, Vice Chairperson  
Jim Daunter  
William Hansen, Jr.  
Mike Morey  
Ken Turk

Staff: Al Hansen, Parks and Recreation Director

Minutes of the Monday, September 12, 2016 meeting were read and approved. Motion for approval was made by William Hansen, Jr., seconded by Mike Morey, with all members present voting aye.

YEAS: Daunter, Hansen, McMullen, Morey, Pulaski, Turk (6)

NAYS: (0)

### **Marina Master Plan Supplement Approved**

In 2015, the Michigan Department of Natural Resources Grants Management Unit and the Waterways Boating Program required that public marinas, in order to be eligible for grant funds, be included as part of the five year Parks and Recreation Master Plan. In 2015, the City formally amended the master plan to include the municipal marina. However, during recent construction activity at the marina the Emmet County Electrical Inspection Department required that Pier B electrical components be brought into current code compliance. This was unanticipated. The current marina master plan page identified re-decking finger piers on Pier A and total wood deck replacement on Pier D. Work on these two piers will also mean that they will require electrical updates. The supplemental addition which was furnished to Commission members for review calls out these electrical updates for Piers A and D and also includes electrical updates to Pier C which was built in 2010-2011. Several other elements regarding dredging schedules and marina information was also added to the supplemental information at the request of the Waterways staff.

Upon reviewing the supplemental information added to the Bayfront Park Municipal Marina Facility Plan the Parks and Recreation Commission endorsed the master plan supplement.

A motion was made by Amy McMullen, seconded by Mike Morey, that the supplemental information be added to the Bayfront Park Municipal Marina Facility Master Plan and that it be forwarded to City Council for approval and submission to the Michigan Department of Natural Resources Grants Management Unit for inclusion in the 2013-2017 Parks and Recreation Master Plan.

YEAS: Daunter, Hansen, McMullen, Morey, Pulaski, Turk (6)

NAYS: (0)

### **Review of Draft Special Event Policy**

Commission members were advised that City staff, in response to the increasing number of special event request wishing to utilize parks, streets, and public lands within the City of Petoskey, believes that a special event policy with a more detailed application process would assist staff in the review and approval process. City staff prepared a draft special events policy for the Commission's review and comments.

Several small items regarding the special event policy were discussed. Comments included the addition a date blank to note the date the application was received, the digital number for Miss Dig and the correction of one spelling error. There was also discussion regarding whether or not to charge an application fee and it was determined after a brief discussion that an application fee would not be added but the other elements mentioned prior would be added to the draft and brought back to the Commission for further review in November.

No official action was taken on the plan other than these recommendations for updating the application page.

Commission members were advised that the plan would be brought back to them in November 2016 for further review and possible approval.

### **Parks Operation Update**

Commission members were informed that marina electrical updates are currently underway for Pier B and will bring this pier into compliance with current marina electrical code provisions. They were also advised that the City plans to upgrade the electrical system on Pier A, C and D over the course of the next several years to bring all docks into compliance with current and proposed marina electrical code provisions.

Commissioners also heard a report that all non-heated restrooms are in the process of being winterized. These restrooms include the Marina, Magnus Park, Bear River Valley, Riverbend Park, Bates Field, High School Tennis Courts, Turcott Field, Bayfront Park Arboretum, and the fisherman restroom behind the Public Safety Building at Bayfront Park. The Resource Center restrooms, Chamber of Commerce restrooms and the Winter Sports Park restrooms will remain open and in service.

Commission members were also advised that leaf removal will be delayed several weeks based on current weather conditions and the warmer than normal fall that we have been experiencing.

### **Miscellaneous**

A brief discussion involving dog parks took place between Commission members and Jim Daunter advised that the proposed dog park at East Park was no longer viable because of concerns raised by the DEQ over potential problems with a cap and drainage system installed for the remediation of the soil contamination problems at East Park.

**ADJOURNMENT**

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 7:50 P.M. Motion for adjournment was made by Mike Morey, seconded by Ken Turk, with all members present voting aye.

YEAS: Daunter, Hansen, McMullen, Morey, Pulaski, Turk (6)

NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, November 14, 2016 at the City Hall Parkside Room.



Allen L. Hansen  
Director of Parks and Recreation