



PARKS AND RECREATION COMMISSION

Monday, May 9, 2016

1. Call to Order - 7:00 P.M. - Petoskey City Hall Parkside Room
2. Approval of Minutes - Minutes of Monday, April 11, 2016 Meeting
3. New Business -
 - a. Selection of the 2015 Glenn H. Casey Award Recipient
 - b. Consider suspension of summer meetings
4. Miscellaneous
5. Adjournment



PARKS AND RECREATION COMMISSION

April 11, 2016

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Kilborn Room, Petoskey, Michigan, on Monday, April 11, 2016. Roll was called at 7:00 P.M. and the following were:

Present: Jim Daunter
Bill Hansen, Jr.
Mike Morey
Ken Turk

Absent: Roy Pulaski, Chairperson
Amy McMullen, Vice Chairperson

Staff: Al Hansen, Parks and Recreation Director

Minutes of the Monday, March 14, 2016, meeting were read and approved. Motion for approval was made by Ken Turk, seconded by Jim Daunter, with all members present voting aye.

YEAS: Daunter, Hansen, Morey, Turk (4)

NAYS: (0)

Presentation of the 2015 Parks and Recreation Participation Report

The Director gave a brief summary of the 2015 Annual Parks and Recreation Participation Report and noted that in 2015 the City offered 33 organized programs of which seven programs were designated specifically for adults, nine for youth and adults and 17 for youth and early teens. In 2015, there were 3,500 registered participants involved in these programs and it is estimated that 56,350 recreational participant days of activity were generated which equates to approximately 6.1 days per participant per year.

A numeric summary of all programs and a list of all participants were also provided to the Parks and Recreation Commission.

A motion was made by Mike Morey, seconded by William Hansen, Jr., to accept the 2015 Parks and Recreation Participation Report. The motion carried with all members present voting aye.

YEAS: Daunter, Hansen, Morey, Turk (4)

NAYS: (0)

Bear Creek and Resort Township Participation Agreements Approved

The City of Petoskey and the Townships of Bear Creek and Resort have recognized the need for and the benefits of shared recreational programming and have entered into recreational agreements to provide this service for their respective residents for a number of years.

Provisions of these agreements state that all residents of Bear Creek and Resort Townships who participate in City provided or hosted recreational programs will not pay outside residency

fees. In return, the townships share in the recreational program costs based upon the percentage of residents participating in the programs.

City staff has prepared standard agreements for 2016 based upon the actual program expenses and 2015 participation figures. In 2016, the agreement costs for Bear Creek Township, based on 25.29% participation, is \$39,560.73 and agreement costs for Resort Township, based on 12.57% participation, is \$19,663.04.

A motion was made by William Hansen, Jr., seconded by Mike Morey, to approve and send the 2016 Participation Agreement contracts to Bear Creek and Resort Townships. The motion carried with all members present voting aye.

YEAS: Daunter, Hansen, Morey, Turk (4)

NAYS: (0)

2015 Glenn H. Casey Award Nominations

In 1981, the "Glenn H. Casey" award was established to annually recognize a recreation volunteer who has exhibited an outstanding commitment to the City's recreation program.

Commission members were informed that last year's recipient was Dree Lo, for her leadership and coaching in both the City's recreational tennis program and as Petoskey High School's tennis coach.

A list of past recipients of the Glenn H. Casey Award was also furnished to Commission members.

Commissioners were further informed that two nominees that were placed into the selection process in 2014 were Gary Hice, a longstanding athletic director for Petoskey High School and his strong advocacy for youth sports and Scott Bachelor, a longtime varsity soccer coach and volunteer recreation soccer coach and an advocate for youth soccer. In addition, staff recommended that Dave Hansen be considered as a potential nominee for the 2015 award for his efforts in coaching multiple recreation programs including flag football, girls softball, baseball, boys and girls basketball.

At this time, because several members of the Parks and Recreation Commission were absent, Commission member Daunter suggested that the selection process be postponed until the May meeting when a final selection can be made. All present commissioners concurred with his recommendation and no formal vote was taken.

Endorsement of Emmet County Local Revenue Sharing Board Application

The Parks and Recreation Commission was briefed on a grant application that has been prepared to solicit \$10,000 in funds from the Emmet County Local Revenue Sharing Board for the renovation of the lighted tennis court complex located at 1500 Hill Street, Petoskey, Michigan.

The Director reported that the project had been bid and that the low bid received for the project was \$301,043, which was approximately \$46,043 over the projected 2013 cost estimate. The school board has awarded the project to Harbor Springs Excavating and through post award bulletins involving reductions in scope and value engineering the project price has been reduced to \$262,016.53. To reach this number several key elements to the project were eliminated and

include elimination of the drinking fountain, bleacher and pad, and 1,000 square feet of sidewalk that would have provided ADA accessibility to the westerly end of the court complex.

Currently, through fundraising efforts on behalf of Petoskey Public Schools, the City of Petoskey and Petoskey Community Courts, \$258,465 has been raised and committed to the project. It is the desire of the City of Petoskey and the Petoskey Community Courts that the key elements of this project be completed and they have a minimum goal of raising an additional \$15,125 which would add back in crucial segments of the project with an ultimate goal of raising \$42,578 to complete the project as designed.

The grant application to the Emmet County Revenue Sharing Board is an effort to try to attain \$10,000 from that board to be used towards the project as designed. The grant application is due on May 12, 2016.

A motion was made by Ken Turk, seconded by Mike Morey, that the Parks and Recreation Commission hereby supports this grant application and request that City Council adopt a resolution in support of an application to the Emmet County Local Revenue Sharing Board for \$10,000 in funding for the tennis court renovation project and direct staff to submit the formal application. The motion carried with all members present voting aye.

YEAS: Daunter, Hansen, Morey, Turk (4)
NAYS: (0)

At this time the Director advised commission members that City Council would be asked to consider authorization of a resolution in support of the grant application at its April 18, 2016 meeting.

ADJOURNMENT

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 7:38 P.M. Motion for adjournment was made by Mike Morey, seconded by William Hansen, Jr., with all members present voting aye.

YEAS: Daunter, Hansen, Morey, Turk (4)
NAYS: (0)

The next scheduled meeting of the Parks and Recreation Commission will be held at 7:00 P.M. on Monday, May 9, 2016 at the City Hall Parkside Room.



Allen L. Hansen
Director of Parks and Recreation



BOARD: Parks and Recreation Commission

MEETING DATE: May 9, 2016 **DATE PREPARED:** May 4, 2016

AGENDA SUBJECT: Selection process for 2015 Glenn H. Casey Award

RECOMMENDATION: Consider potential nominees and select the 2015 recipient

Background: In 1981, the “Glenn H. Casey” award was established to annually recognize a recreation volunteer who has exhibited an outstanding commitment to the City’s recreation program. ***Dree Lo*** was the recipient of the 2014 award, for her leadership and coaching in both the City’s recreational tennis program and as Petoskey High School’s tennis coach.

Past Recipients: A list of past recipients of the Glenn H. Casey Award has been attached for your review.

Nominees: At its April 11, 2016 meeting, Commission members were furnished with the names of two nominees from the 2014 selection process; Gary Hice as longstanding Athletic Director for Petoskey High School and for his strong advocacy for youth sports, and Scott Bachelor as a longstanding varsity soccer coach and volunteer recreational soccer coach and advocate for youth soccer. In addition, Dave Hansen was also entered into the nominee category for his long term efforts in coaching multiple recreational youth sports programs, including flag football, boys basketball, girls basketball, girls softball and boys baseball. No decisions were made at the April meeting with board members recommending that the 2015 Glenn H. Casey Award recipient be selected at the May meeting.

Action: Commission members can add additional nominees to the slate of candidates and/or close the nomination process

Selection: Commission members will be asked to select an award winner from the slate of candidates by formal action. Upon selection commission members shall provide potential dates and times to present the award to the selected 2015 Glenn H. Casey Award recipient.

GLENN H. CASEY AWARD RECIPIENTS

1981 CLARK KETCHUM

1982 RICHARD HARBAUGH/JIM HARRIS

1983 BILL & CAROL HANSEN/DAVE ROSS/JOHN HOFFMAN

1984 BILL HEWITT

1985 WILL SHOMIN

2004 FRANK LAMBERTI

1986 GARY PELTIER

2005 MATT BERGER

1987 WILLIAM STEFFEL

2006 ROY HARVEY

1988 MIKE DEWITT

2007 PAULA BEYER

1989 CONNIE VORENKAMP

2008 PAM HODGE

1990 TROY GOODRICH

2009 PETE WOOTERS

1991 DICK NELSON

2010 PAUL REED

1992 JOHN & BETTY BRECHEISEN

2011 GARY HUNTER

1993 MARGARET RUEMENAPP

2012 GEORGE NEWSON

1994 RILEY TURCOTT

2013 JACK TAYLOR

1995 TIM & CAROL LONDO

2014 DREE LO

1996 DONALD HAASE

1997 KENNETH GOLDING

1998 STEVE ANDREWS

1999 KATHY & LONNY BEYER

2000 RON NELSON

2001 RUTH HIBBLER

2002 BRIAN GEORGE

2003 KEITH DEMEUSE



BOARD: Parks and Recreation Commission

MEETING DATE: May 9, 2016 **DATE PREPARED:** May 4, 2016

AGENDA SUBJECT: Consider Suspension of Summer Parks and Recreation Meetings

RECOMMENDATION: Consider suspending summer meetings

Background: Traditionally, the Parks and Recreation Commission has elected to suspend the Commission meetings during the summer months of June, July and August with regularly scheduled meetings to resume in September.

Action: If the Commission elects to suspend the summer meetings, the following proposed resolution should be considered for adoption:

“That the City of Petoskey Parks and Recreation Commission hereby approve the suspension of regularly scheduled meetings for the months of June, July and August 2016, with the understanding that the Director can call a special meeting should the need arise.”

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