



**PARKS AND RECREATION COMMISSION**

Monday, April 11, 2016

1. Call to Order - 7:00 P.M. - Petoskey City Hall Parkside Room
2. Approval of Minutes - Minutes of Monday, March 14, 2016 Meeting
3. New Business -
  - a. Presentation of the 2015 Annual Parks and Recreation Participation Report
  - b. Review and Consider for Approval the Bear Creek and Resort Township Participation Agreements for 2016
  - c. Begin Selection Process for 2015 Glenn H. Casey Award
  - d. Consider Endorsement of an Application to the Emmet County Local Revenue Sharing Board for the Tennis Court Renovation Project
4. Miscellaneous
5. Adjournment



## PARKS AND RECREATION COMMISSION

March 14, 2016

A meeting of the City of Petoskey Parks and Recreation Commission was held in the City Hall Main Floor Lobby, Petoskey, Michigan, on Monday, March 14, 2016. Roll was called at 7:00 P.M. and the following were:

Present: Roy Pulaski, Chairperson  
Amy McMullen, Vice Chairperson  
Jim Daunter  
Ken Turk

Absent: Bill Hansen, Jr.  
Mike Morey

Staff: Al Hansen, Parks and Recreation Director

Minutes of the Tuesday, February 16, 2016, meeting were read and approved. Motion for approval was made by Ken Turk, seconded by Amy McMullen, with all members present voting aye.

YEAS: Daunter, McMullen, Pulaski, Turk (4)  
NAYS: (0)

### **Public Hearing for Downtown Greenway Corridor – South Segment Michigan Department of Natural Resources Trust Fund Grant Application**

At this time Chairperson Pulaski opened the advertised public meeting to take public comment on the development grant for the Downtown Greenway Corridor – South Segment for the Mitchell Street to Emmet Street project.

At this time the Director of Parks and Recreation gave a PowerPoint presentation on the grant application that included the project location, project history and the project description which included the development of the former rail corridor between Emmet Street to Mitchell Street to include a lighted, 10-foot wide concrete, universally accessible trail, landscaping improvements, trees, site amenities, trailhead and signage. This trail will link to the downtown Pennsylvania Park, the northern segment of the Downtown Greenway Corridor and the Little Traverse Wheelway. The director also reviewed project costs of \$506,400. The City intends to apply to the Michigan Department of Natural Resources Trust Fund Grant Program for development monies in the amount of \$300,000 with a City match of \$206,400 for a project total of \$506,400. The City's match equates to 40.75%.

At this time the meeting was opened for public comment. There being no audience present, no comments were received from the general public.

The Parks and Recreation Commission had no questions on the grant proposal and at this time the public hearing was closed.

### **Commission Approves Grant Application**

The Parks and Recreation Commission, after hearing no comments at the public hearing conducted this evening on the Michigan Natural Resources Trust Fund application for the development of the Downtown Greenway Corridor – South Segment from Emmet Street to Mitchell Street, adopted a resolution requesting that the Petoskey City Council consider authorization and submission of the proposed application to the Michigan Natural Resources Trust Fund Board for project grant funding of \$300,000 and to further consider authorizing the City Manager or his designee to serve as the City's representative for this project.

A motion was made by Ken Turk, seconded by Jim Daunter, that the resolution as drafted be adopted and that the City of Petoskey's Parks and Recreation Commission, acting as an appointed official, request that the City of Petoskey's City Council adopt a resolution to authorize Robert Straebel, City Manager, or his designee to serve as the City's representative for this project, authorize the submission of the application and request that the Michigan Department of Natural Resources Trust Fund Board consider approval of the grant application for the Downtown Greenway Corridor – South Segment Project and provide grant funding in the amount of \$300,000. Resolution attached.

YEAS: Daunter, McMullen, Pulaski, Turk (4)

NAYS: (0)

#### **Miscellaneous**

At this time Chairperson Pulaski briefly discussed a letter that he had seen in the Petoskey News Review regarding the City's tree planting program and asked if there should be a response letter written.

At this time the Director advised that it was not the City's policy to respond to letters to the editor in the News Review and that nothing could be gained by responding. Commissioner Daunter, representing Resort Township, also concurred that a letter should not be written in response.

Chairperson Pulaski asked about the timetable of the marina project.

The Director advised that contracts have now been signed with Richter Construction, Inc. and that work is anticipated to begin in early April.

There was also a brief discussion regarding the April meeting and the potential of rescheduling it if vacation conflicts are encountered with board members.

#### **ADJOURNMENT**

There being no further business to come before the Parks and Recreation Commission, the meeting was adjourned at 7:30 P.M. Motion for adjournment was made by Jim Daunter, seconded by Ken Turk, with all members present voting aye.

YEAS: Daunter, McMullen, Pulaski, Turk (4)

NAYS: (0)

A next regular scheduled meeting will be held in April, with the date to be determined.



Allen L. Hansen  
Director of Parks and Recreation



**BOARD:** Parks and Recreation Commission

**MEETING DATE:** April 11, 2016                      **PREPARED:** April 1, 2016

**AGENDA SUBJECT:** Presentation of the 2015 Participation Report

**RECOMMENDATION:** Review and consider for approval

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Background. The 2015 Parks and Recreation Annual Participation Report, as prepared by City staff, includes a numeric summary of program participants as well as a narrative description highlighting programs and trends. The Director of the Department of Parks and Recreation will review the report with Commission members. (Report Attached)

Action. That Parks and Recreation Commission members consider approval of the 2015 Annual Participation Report.

ld  
Enclosure



**2015**  
**COMPARISON OF PARTICIPATION FIGURES**

<b>YEAR</b>	<b>CITY</b>		<b>BEAR CREEK</b>		<b>RESORT</b>		<b>SPRINGVALE</b>		<b>OTHER</b>		<b>UNKNOWN</b>		<b>TOTAL</b>
1987	1,129	44.00%	538	21.00%	352	14.00%	96	4.00%	423	17.00%			2,538
1988	1,008	41.00%	534	22.00%	382	15.00%	99	4.00%	452	18.00%			2,475
1989	1,188	45.00%	480	18.00%	412	16.00%	124	5.00%	419	16.00%			2,623
1990	1,168	40.00%	635	22.00%	405	14.00%	150	5.00%	573	19.00%			2,931
1991	1,061	37.00%	631	22.00%	397	14.00%	119	4.00%	640	23.00%			2,848
1992	1,055	38.00%	587	21.00%	425	15.00%	139	5.00%	566	20.00%			2,771
1993	1,312	39.00%	690	20.00%	571	17.00%	187	5.00%	636	19.00%			3,396
1994	1,487	40.00%	809	22.00%	561	15.00%	207	6.00%	630	17.00%			3,694
1995	1,558	41.00%	838	22.00%	596	15.50%	216	5.50%	605	16.00%			3,813
1996	1,430	37.50%	914	24.00%	625	16.50%	222	6.00%	599	16.00%			3,790
1997	1,356	39.50%	793	23.00%	533	15.50%	188	5.00%	587	17.00%			3,427
1998	1,206	36.00%	815	24.00%	517	15.00%	183	5.50%	660	19.50%			3,381
1999	1,224	39.00%	770	25.00%	475	15.00%	139	5.00%	501	16.00%			3,109
2000	1,088	33.00%	1,005	30.00%	494	15.00%	140	4.00%	585	18.00%			3,268
2001	1,021	28.00%	1,066	29.00%	473	13.00%	187	5.00%	936	25.00%			3,683
2002	1,085	30.00%	1,084	30.00%	421	12.00%	157	5.00%	801	23.00%			3,548
2003	1,047	28.50%	1,027	28.00%	423	11.50%	250	6.50%	677	18.50%	259	7.00%	3,683
2004	907	26.00%	1,027	29.50%	403	11.50%	209	6.00%	691	20.00%	233	7.00%	3,470
2005	716	22.00%	927	28.00%	366	11.00%	236	7.00%	679	20.50%	382	11.50%	3,306
2006	693	22.00%	884	28.00%	352	11.00%	263	8.00%	621	20.00%	340	11.00%	3,153
2007	687	22.60%	816	27.00%	295	9.70%	260	8.50%	695	23.00%	279	9.20%	3,032
2008	754	26.00%	792	27.00%	378	13.00%	244	8.00%	636	22.00%	108	4.00%	2,912
2009	725	22.00%	985	29.00%	466	14.00%	251	7.00%	778	23.00%	169	5.00%	3,374
2010	757	21.50%	1,031	28.80%	460	12.85%	293	8.18%	994	27.77%	46	1.28%	3,580
2011	762	21.69%	974	27.73%	481	13.68%	315	8.95%	907	25.82%	75	2.13%	3,513
2012	716	21.25%	913	27.09%	471	13.98%	304	9.02%	902	26.77%	64	1.90%	3,326
2013	762	22.33%	980	28.72%	428	12.54%	259	7.59%	953	27.93%	30	0.88%	3,412
2014	788	22.25%	969	27.37%	449	12.68%	320	9.04%	948	26.77%	67	1.89%	3,541
2015	744	21.26%	890	25.43%	440	12.57%	310	8.86%	1,042	29.77%	74	2.11%	3,500



# City of Petoskey

Department of Parks and Recreation

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

## 2015 ANNUAL PARTICIPATION REPORT

In 2015, the City of Petoskey, through its Department of Parks and Recreation, offered to the community thirty-three (33) organized youth and adult recreational programs.

Of these 33 programs conducted in 2015, seven programs were designed specifically for adults, nine programs for youth and adults, and 15 for youth and early teens. Examples of mixed youth and adult programs include snowboarding and ski lessons, tennis, disc golf, etc. In 2015, there were 3,500 registered participants involved in these programs, slightly below the 3,541 participants in 2014.

Based on participant levels, duration of programs and games played an estimated 56,350 recreational participant days of activity were generated, which equates to 16.1 days per participant per year.

### **PROGRAM OVERVIEW**

**Senior League Basketball (Adult):** This program has merged the old independent league men's program into a hybrid league composed of mixed adult age players. This program had 66 players in 2015, down from 68 in 2014.

**Men's 40+ Basketball (Adult):** Program participation in this age category was 28 regular participants with an additional three to four players that dropped in throughout the season. This program expanded into two adult divisions in 2015 and increased by 19 players.

**Boys' Basketball:** Participation had a slight drop from 82 to 61 in 2015, and remains a very stable program. Travel basketball teams continue to expand into the lower grades and is effecting program participation. The YMCA is now running a K-2 league and it will be interesting to see the long-term effects on our 3-6 grade programs.

**Girls' Basketball:** The girls program had 42 girls participating in 2015, up from 40 in 2014. Independent travel teams are impacting this program, especially at the 5<sup>th</sup> and 6<sup>th</sup> grade level. The new varsity coach and the Director of Parks and Recreation are working with the travel coaches to limit recruiting of girls from the ranks of third and 4<sup>th</sup> grade girls to allow the recreation program to continue to develop basic basketball skills. Numbers in the younger division did increase as a result.

**Day Camp:** In 2015, day camp numbers were down by 44 participants, from 623 in 2014.

**Youth Baseball/Softball/T-Ball:** In 2015, the youth diamond program had 524 participants compared to 529 in 2014. In 2015, no girls participated in the Junior Little League Program. The minor and major league girls' softball programs remain strong with 95 girls participating.

**Adult Softball:** The adult men's and women's fast pitch and co-ed church slow pitch leagues combined for a total of 328 participants, up from 32 participants in 2014. The women's fast pitch program increased by 6 players, the men's fast pitch program increased by 18 players and the co-ed church league slow pitch leagues decreased by 16 players.

**Flag Football:** In 2015, the flag football program had 80 participants compared to 81 in 2014. It appears the popularity of this program is again on the rise with two extra teams added in 2015.

**Soccer:** In 2015, participation within the soccer program was 828, up from 825 participants in 2014. The soccer camp programs remained stable, the women's program remained stable at 46 players and the spring and fall soccer programs decreased by 25 players.

**Tennis:** Tennis continues to remain popular with the guidance of Brian Forester, our tennis professional, who replaced Dree Lo when she retired in 2014. In 2015, there were 339 participants involved in our various tennis sessions, down from 362 in 2014.

**Ski/Snowboard Lessons:** Ski lessons, offered in conjunction with the Nubs Nob Winter Sports School, provided recreational skiing and snowboarding lessons to 67 participants in 2015, down from 77 in 2014. Skiing lessons account for 74% of lessons provided with snowboard lessons account for 26%, a dramatic shift when snowboard numbers were closer to 40% of participants.

**Ice Skating/Speed Skating Lessons:** Figure skating lessons had 26 participants for 2015, down from 36 in 2014. Speed Skating Programs stayed the same with 24 participants. The long-track tournaments held at the Winter Sports Park in 2015 saw several State records set.

**Volleyball:** The indoor women's volleyball program for 2015 had 85 participants, up from 82 in 2014.

**Sand Volleyball:** The sand volleyball league in 2015 had 29 participants, down from 30 participants in 2014. The Sand Dig Volleyball Tournament attracted 81 participants, up from 67 participants in 2014.

**Wrestling:** In 2004, the Petoskey Wrestling Associations and the City of Petoskey joined forces to offer an introductory wrestling program for area youth. This program in 2015 had 57 participants, up from 25 participants in 2014.

**Lacrosse:** This program first offered in 2006, had stabilized at 70 participants in 2015, up from 65 participants in 2014.

**Yoga:** In 2015, the yoga in the park program had 13 participants, down 5 participants from 2014.

**Disc Golf:** The disc golf league and associated tournament attracted 163 participants in 2015. League players remained at 87 players and the tournament attendance remained stable at 76 players. The disc golf course remains very popular and many players are observed on the course year-round and are not traced by the above numbers.



**Program Recap:** Participant numbers over the years have tended to be cyclic since 1987; numbers have varied from a low of 2,475 participants in 1988 to a high of 3,813 participants in 1995. Staff continues to attempt to capture statistics on all user groups utilizing recreational facilities provided by the City to gain a better perspective on participants being served, either through program fees or contracted league fees. Three new programs were offered in 2015, including bowling, sailing and self-defense.

### **GENERAL RECREATION USAGE**

The Department of Parks and Recreation continues to provide park and recreation facilities and support services to a number of recreational associations whose participants are not statistically tracked by staff. Partial lists of these programs include:

- Pop Warner Football
- Girls Travel Softball
- Boys Travel Basketball and certain YMCA Programs
- Girls Travel Basketball
- Big League Baseball

The Department of Parks and Recreation also provides support services to Petoskey Public School Athletic Programs including:

- Girls Soccer
- Boys Soccer
- Freshman, JV and Varsity Baseball
- Freshman, JV and Varsity Softball
- Boys Tennis
- Girls Tennis
- Football
- Girls Cross Country
- Boys Cross Country
- Lacrosse

### **SPECIAL EVENTS USAGE**

The Department of Parks and Recreation also provides support services and facilities for many community-wide events. These events include:

- Softball and Baseball Tournaments
- Soccer Tournaments and Travel Soccer Games
- Tennis Tournaments
- Charity Walks and Runs (multiple)
- Car Shows
- Arts & Crafts Shows
- Concerts in Parks
- Parades
- July 4<sup>th</sup> Celebrations
- Festival on the Bay
- Hockey Tournament
- Speed Skating Competitions

- Boyne to Boyne Marathon
- Triathlons
- Sidewalk Sales
- Christmas Open House
- Spring Open House
- Gallery Walk
- Farmer's Market
- Weddings/Picnics and Shelter Reservations

### **PARK USAGE**

The City of Petoskey also provides parks and facilities for use by community residents and visitors. These include:

- Beachfront areas
- Marina and Boat Launch
- Non-Motorized Trails
- Hiking and Cross-Country Ski Trails
- Athletic Fields, Ball Fields
- Sand Volleyball Courts
- Skate Park
- Picnic Areas
- Shelters/Gazebos
- Scenic Overlooks
- Community Gardens
- Tennis Courts
- Winter Sports Park
  - Ski Hill
  - Skating Rink
  - Hockey Rink
  - Sledding Hill
  - Warming Facility

### **TRENDS AND CHALLENGES**

Challenges. The decline and slow recovery of property values within the City of Petoskey has greatly impacted the General Fund tax revenues. The Department of Parks and Recreation and the Department of Public Safety have both been greatly impacted by this decline in revenue. Capital improvement projects have been delayed and major fire equipment replacement has been placed on hold. The planned replacement of the lighted tennis court complex scheduled for 2015 was postponed due to lack of funding. In 2015, the Petoskey Public Schools, City and Petoskey Community Courts continued to explore funding options and expanded fund drive efforts in 2015-2016 and are nearing project funding levels that will allow the project to start the summer of 2016. The Department of Public Safety during 2015 explored options for equipment replacement and in 2016 will attempt to pass a public safety mill levy for replacement of needed equipment.

Declining revenues has also impacted the City's ability to attract seasonal park attendants due to hourly wage limitations. City Parks and Recreation staff is finding it increasingly difficult to attract and fill its seasonal positions and without the ability to raise hourly wages across the board certain positions may have to be eliminated to allow for increased hourly wages to attract workers. Less employees will most likely impact service delivery and the level of maintenance.

Future funding sources need to be identified to keep pace with the continued upkeep and renovation of parks and facilities and should be viewed as our greatest challenge.

Trends. The middle age, young senior population is a rapidly expanding segment of our society and they lead very active lifestyles. Recreation programs for this age segment have not kept pace. Recreational professionals must expand and modify traditional programs and integrate new programs to attract and retain this segment. One of the fastest growing sports in the country is pickle ball and the primary user groups are the middle age/senior sector of the population. Expanding programs to this segment of society will be a major trend for the next few years.

Another trend identified by the City is the continued growth of youth travel sports programs that are independent of the City or school programs. As a Youth Sports Administrator it is worrisome that some of the travel programs are now starting at the 3<sup>rd</sup> grade level and quite often participation is by invitation only. Currently 70% of children nationwide are no longer participating in organized sports by the age of 12. The number one reason cited most frequently by the youth for dropping out is that sports are no longer fun. Many recreational professionals fear the future impact that travel sports may have on our children. Concerns are: will they be burnt out before high school, will they drop out of recreational activities before they have the potential to grow and learn a sport, will sports be limited to those that are preselected at the elementary level, and will they have the economic means to join a travel team. Travel teams continue to compete for public supported facilities and at times supplant or directly compete with recreational programs. Why are they popular? It is a family activity, you travel to different venues, and it can be exciting and it is a popular thing to do and many adults believe it is a way to get their child on a high school or college team. Traditional recreation programs must step up the game if we want to retain participants. Programs need to be high quality, teach skills, and provide fun and excitement for both the participant and the family, a difficult challenge. How do we respond as a public recreation provider to this evolving trend? Do we continue to evaluate or do we modify our programs and delivery system and advocate the benefits for public recreational programs? A point to ponder.

### **SUMMARY**

The City's parks, facilities and recreational program offerings greatly contribute to our areas sense of place and the quality of life enjoyed by our residents and visitors. It is vital to the health of our community both economically and physically that our Parks be properly maintained and that our recreational program activities remain strong and viable. In order to insure their vitality, it is important that cooperation between our various governmental units, and the college and the school district be maintained and expanded for the joint benefit of our shared constituents. It is also equally important that we maintain the support and backing of our citizens and continue to educate them on the important role that Parks and Recreation programs play in our community.



**BOARD:** Parks and Recreation Commission

**MEETING DATE:** April 11, 2016      **DATE PREPARED:** April 1, 2016

**AGENDA SUBJECT:** Presentation of 2016 Recreational Agreements

- Bear Creek Township
- Resort Township

**RECOMMENDATION:** Review and consider approval of agreements

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Background. The City of Petoskey and the Townships of Bear Creek and Resort have recognized the need for and the benefits of shared recreational programming and have entered into recreational agreements to provide this service for their respective residents for a number of years.

Provisions of these agreements state that all residents of Bear Creek and Resort Townships who participate in City provided or hosted recreational programs will not pay outside residency fees. In return, the townships share in the recreational program costs based upon the percentage of residents participating in the programs.

Overview. City staff has prepared standard agreements for 2016 based upon the actual program expenses and 2015 participation figures.

2016 Agreement Cost for ***Bear Creek Township***  
based upon 25.43% participation . . . . . **\$39,779.72**

2016 Agreement Cost for ***Resort Township***  
based upon 12.57% participation . . . . . **\$19,663.04**

A copy of each agreement is attached for review by the Commission. Commission will be asked to consider approval of the Township Agreements and recommend that the agreements be forwarded to the respective townships along with the 2015 Annual Participation Report.

**BEAR CREEK TOWNSHIP  
PARTICIPATION AGREEMENT**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by and between the City of Petoskey, a Michigan Municipal Corporation, 101 East Lake Street, Petoskey, Michigan, hereinafter referred to as "CITY", and the Township of Bear Creek, a Michigan Municipal Corporation, 373 Division Road, Petoskey, Michigan, hereinafter referred to as "TOWNSHIP", is in reference to the following:

**WHEREAS**, the CITY has, for a number of years, provided an extensive recreation program, both summer and winter, which a substantial number of TOWNSHIP residents have participated in; and

**WHEREAS**, CITY and TOWNSHIP recognize the merit of cost sharing in such recreation programs and TOWNSHIP desires to pay its fair share of the cost of such programs based on the amount of participation by TOWNSHIP residents;

**NOW, THEREFORE**, in consideration of the participation of TOWNSHIP residents in the complete recreation program operated by the CITY, the parties agree as follows:

- (1) TOWNSHIP will pay to the CITY the sum of **\$39,779.72** payable to the City of Petoskey by July 1, 2016. (This sum is based on actual 2015 recreational revenues, expenses, and township participation levels).
- (2) TOWNSHIP residents, both children and adults, will have access to and may participate in all CITY recreation programs in the same manner as if they were residents of the CITY.
- (3) CITY will maintain records of participation for all recreation programs in 2016 as a basis for determining similar charges for 2017, but the TOWNSHIP is not obliged in any way to participate in any future years.

**IN WITNESS THEREOF**, the parties hereto have set their hands on the day and year first above written.

**WITNESS:**

**CITY OF PETOSKEY**

\_\_\_\_\_

\_\_\_\_\_  
Robert Straebel, City Manager

\_\_\_\_\_

\_\_\_\_\_  
Allen L. Hansen, Director  
Parks and Recreation

**TOWNSHIP OF BEAR CREEK**

\_\_\_\_\_

\_\_\_\_\_  
Dennis Keiser, Supervisor

**RESORT TOWNSHIP  
PARTICIPATION AGREEMENT**

**THIS AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by and between the City of Petoskey, a Michigan Municipal Corporation, 101 E. Lake Street, Petoskey, Michigan, hereinafter referred to as "CITY", and the Township of Resort, a Michigan Municipal Corporation, 2232 Resort Pike Road, Petoskey, Michigan, hereinafter referred to as "TOWNSHIP", is in reference to the following:

**WHEREAS**, the CITY has, for a number of years, provided an extensive recreation program, both summer and winter, which a substantial number of TOWNSHIP residents have participated in; and

**WHEREAS**, CITY and TOWNSHIP recognize the merit of cost sharing in such recreation programs and TOWNSHIP desires to pay its fair share of the cost of such programs based on the amount of participation by TOWNSHIP residents;

**NOW, THEREFORE**, in consideration of the participation of TOWNSHIP residents in the complete recreation program operated by the CITY, the parties agree as follows:

- (1) TOWNSHIP will pay to the CITY the sum of **\$19,663.04** payable to the City of Petoskey by July 1, 2016. (This sum is based on actual 2015 recreational revenues, expenses and township participation levels)
- (2) TOWNSHIP residents, both children and adults, will have access to and may participate in all CITY recreation programs in the same manner as if they were residents of the CITY.
- (3) CITY will maintain records of participation for all recreation programs in 2016 as a basis for determining similar charges for 2017, but the TOWNSHIP is not obliged in any way to participate in any future years.

**IN WITNESS THEREOF**, the parties hereto have set their hands on the day and year first above written.

**WITNESS:**

**CITY OF PETOSKEY**

\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
Robert Straebel, City Manager

\_\_\_\_\_  
Allen L. Hansen, Director  
Parks and Recreation

**TOWNSHIP OF RESORT**

\_\_\_\_\_

\_\_\_\_\_  
Robert Wheaton, Supervisor



# City of Petoskey

Department of Parks and Recreation

101 East Lake Street, Petoskey, Michigan 49770 • 231 347-2500 • Fax 231 348-0350

## 2016 RECREATIONAL CONTRACT BILLINGS FOR YEAR 2015

2015 Total Recreational Expense **\$287,578.37**

2015 Revenues:

Recreation	\$176,337.34
Field Maintenance Fees	\$ 10,320.00
Less Twps. Payments for 2014	<u>\$ (55,507.04)</u>

Total Adjusted Revenue **\$131,150.03**

Expenditures Less Revenue **\$156,428.34**

2016 Township billing based on percentage of program participants in 2015:

Bear Creek Township @ 25.43% of \$156,428.34 = \$39,779.72

Resort Township @ 12.57% of \$156,428.34 = \$19,663.04



# City of Petoskey

Department of Parks and Recreation

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2016 Township billing based on percentage of program participants in 2015:

Bear Creek Township @ 25.43% of \$156,428.34 = \$39,779.72





# City of Petoskey

Department of Parks and Recreation

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2016 Township billing based on percentage of program participants in 2015:

Resort Township @ 12.57% of \$156,428.34 = \$19,663.04



**BOARD:** Parks and Recreation Commission

**MEETING DATE:** April 11, 2016                      **DATE PREPARED:** April 1, 2016

**AGENDA SUBJECT:** Begin Selection Process for the 2015 Glenn H. Casey Award

**RECOMMENDATION:** Review Nomination Process and Consider Potential Nominees

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**Background:** In 1981, the “Glenn H. Casey” award was established to annually recognize a recreation volunteer who has exhibited an outstanding commitment to the City’s recreation program. **Dree Lo** was the recipient of the 2014 award, for her leadership and coaching in both the City’s recreational tennis program and as Petoskey High School’s tennis coach.

**Past Recipients:** A list of past recipients of the Glenn H. Casey Award are attached for informational purposes.

**Nominees:** Two nominees in addition to Dree Lo were selected for consideration in 2014. Gary Hice as a longstanding athletic director for Petoskey High School and his strong advocacy for youth sports. Scott Bachelor as a longtime varsity soccer coach and volunteer recreation soccer coach and an advocate for youth soccer. In addition, recreation staff would like to enter Dave Hansen as a potential nominee who has and continues to coach multiple recreation programs including flag football, girls softball, baseball, boys and girl basketball.

**Action:** Commission members can make nominations for the award, consider and select an award winner or delay the process until the May meeting to allow time for review of candidates and/or enter further nominees for consideration.

**Selection:** Commission members will be asked to formally select the recipients of the 2015 Glenn H. Casey Award. A presentation of the award will be scheduled by the Director of Parks and Recreation for May 2016.

ld  
Enclosure

## **GLENN H. CASEY AWARD RECIPIENTS**

1981 CLARK KETCHUM

1982 RICHARD HARBAUGH/JIM HARRIS

1983 BILL & CAROL HANSEN/DAVE ROSS/JOHN HOFFMAN

1984 BILL HEWITT

1985 WILL SHOMIN

2004 FRANK LAMBERTI

1986 GARY PELTIER

2005 MATT BERGER

1987 WILLIAM STEFFEL

2006 ROY HARVEY

1988 MIKE DEWITT

2007 PAULA BEYER

1989 CONNIE VORENKAMP

2008 PAM HODGE

1990 TROY GOODRICH

2009 PETE WOOTERS

1991 DICK NELSON

2010 PAUL REED

1992 JOHN & BETTY BRECHEISEN

2011 GARY HUNTER

1993 MARGARET RUEMENAPP

2012 GEORGE NEWSON

1994 RILEY TURCOTT

2013 JACK TAYLOR

1995 TIM & CAROL LONDO

2014 DREE LO

1996 DONALD HAASE

1997 KENNETH GOLDING

1998 STEVE ANDREWS

1999 KATHY & LONNY BEYER

2000 RON NELSON

2001 RUTH HIBBLER

2002 BRIAN GEORGE

2003 KEITH DEMEUSE



**BOARD:** Parks and Recreation Commission

**MEETING DATE:** April 11, 2016                      **PREPARED:** April 1, 2016

**AGENDA SUBJECT:** Emmet County Local Revenue Sharing Board Grant Application –  
Tennis Court Complex Renovation

**RECOMMENDATION:** Consider adoption of resolution in support of application.

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History. Since 2013 the City of Petoskey, in cooperation with the Public Schools of Petoskey and Petoskey Community Courts, an area non-profit tennis organization, has pooled their efforts to raise approximately \$255,000 to fund the reconstruction of the six lighted tennis courts at the joint City/School Recreational Complex located at 1500 Hill Street, Petoskey, Michigan, with a plan to begin construction on the courts in 2015. The proposed project was not undertaken in 2015 and delayed until the spring of 2016 to allow more time to raise the monies needed.

On February 24, 2016, the Public Schools of Petoskey requested formal public bids on the project and opened bids on March 9, 2016. The low bid was \$301,043 for the project, approximately \$46,043 over the projected 2013 cost estimate. The school board awarded the bid to Harbor Springs Excavating and through post award bulletins involving reductions in scope and value engineering the project price has been reduced to \$262,016.53. To reach this number several key elements to the project were eliminated and include elimination of the drinking fountain, bleacher and pad, and 1,000 square feet of sidewalk that would have provided ADA accessibility to the westerly end of the court complex.

Current Funding Available. As of March 2016, \$258,465 has been raised and committed to the project. The City of Petoskey and the Petoskey Community Courts will continue to raise money with the minimum goal of raising an additional \$15,125 which would add back in crucial segments of the project. The ultimate goal would be to raise \$42,578 to complete the project as designed.

Revenue Sharing Grant. City staff will finalize a grant application to the Emmet County Revenue Sharing Board (Tribal Gaming Board) requesting an additional \$10,000 in grant support for this project. The grant will be submitted in May 2016. Prior to submission both the Parks and Recreation Commission and City Council will have to consider approving this application submittal.

Action. The Parks and Recreation Commission shall consider giving support to this grant application and further consider requesting that City Council endorse the application and direct staff to submit the application to the Emmet County Local Revenue Sharing Board for funding consideration. A draft resolution has been prepared for the Commission's review and consideration.

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Enclosure



WHEREAS, the City of Petoskey Parks and Recreation Commission, in cooperation with the Public Schools of Petoskey and Petoskey Community Courts, desires to renovate a 44 year old Lighted Tennis Court Complex located at 1500 Hill Street, Petoskey, Michigan, a recreational complex jointly operated by the City of Petoskey and the Public Schools of Petoskey and;

WHEREAS, the Tennis Court Renovation Project is identified in the City of Petoskey 2016-2021 Capital Plan and is currently fundraising with construction slated to start in June 2016 and;

WHEREAS, the Emmet County Local Revenue Sharing Board (Tribal Gaming Revenue Distribution Board) is currently accepting applications from eligible local units of government for allocation of electronic gaming revenues collected from the Odawa Casino and;

WHEREAS, the Tennis Court Renovation Project is an eligible project, the Parks and Recreation Commission recommends and supports that an application be submitted to the Emmet County Local Revenue Sharing Board in the amount of \$10,000 for the partial funding of the Tennis Court Renovation Project and;

WHEREAS, the City of Petoskey Parks and Recreation Commission further requests that the City Council consider endorsement and direct staff to submit a complete application to the Emmet County Local Revenue Sharing Board in the amount of \$10,000 for partial funding of the Tennis Court Renovation Project.

NOW, THEREFORE, BE IT RESOLVED, that the City of Petoskey Parks and Recreation Commission, acting as appointed officials, request that the City of Petoskey City Council adopt a resolution in support of the application to the Emmet County Local Revenue Sharing Board for \$10,000 in funding for the Tennis Court Renovation Project and direct staff to submit the formal application.

State of Michigan }  
County of Emmet } SS  
City of Petoskey }

I, Alan Terry, Clerk of the City of Petoskey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Parks and Recreation Commission of the City of Petoskey in regular session assembled on the 11<sup>th</sup> day of April, 2016, and of the whole thereof.

In witness where of, I have here unto set my hand and affirmed the corporate seal of said City this \_\_\_\_\_ day of April, 2016.

\_\_\_\_\_  
Alan Terry, City Clerk