



CITY OF PETOSKEY

Schedule of Rates and Charges

Effective: January 1, 2017

Approved by City Council: November 21, 2016

*Charges for FOIA requests are based on the City's FOIA Policy.

Schedule of Rates and Charges
January 1, 2017

OFFICE OF CITY MANAGER

Notary Charge for non-City business \$5

Business Licenses:

Auction	\$50 per event
Bed and Breakfast	\$125 initial application; \$50 annually thereafter
Door to Door Sales and Canvassing	\$50
Going Out of Business	\$50, up to 90 days maximum
Hotel Operation	\$50 annually
Outdoor Beverage and Food Service	\$75 annually
Redevelopment Liquor License	\$350
Liquor License – State of Michigan	\$50
Retail Business	\$100 at the business start-up
Taxi License	\$50 annually plus \$10 for each additional vehicle
Transient Merchant	\$25/day; \$75/week; \$200/season
Vacation Rental - annual fee first year	\$125 annual fee
Vacation Rental - annual fee after first year	\$50 annual fee
Vacation Rental - return visit	\$25 fee each additional visit

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OFFICE OF CITY PLANNER

Zoning Board of Appeals Application	\$300
Site Plan Review:	
Less than one acre	\$250
More than one acre	\$400*
Special Condition Use and Site Plan	\$300
Parking Plan Review	\$200
Special Condition Use and Parking Plan	\$250
Rezoning Application (Map and Text)	\$300
Land Division Review:	
Less than 5 parcels	\$50
More than 5 parcels	\$250
Planned Unit Development Review	\$550*
Special Meeting	\$200

*Any outside consultant costs incurred in review of the application will be forwarded to the applicant for payment

**Penalty fee will be in addition to regular sign fee amount

Sign Permit Applications

Permanent Signs:	
Projecting Name Plate	\$20
Overhanging Signs	\$20
Wall mounted Signs	\$20 base plus \$.50/sq. ft. sign area
Freestanding Signs	\$20 base plus \$1.00/sq. ft. sign area
**Fee for installation before approval	\$30
Temporary Signs:	
Sandwich Board	\$20
Promotional Event- Directional	\$15
Promotional Event	\$15
Zoning Compliance Permit	\$20
Fence Permit Application	\$20
Zoning Verification Letter	\$50

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DEPARTMENT OF FINANCE

Fax – per page	\$1
Copies for public – per page 8.5" x 11"	\$1
Copies for public - large (ex. Plan documents)	\$4
FOIA Requests – hourly rate after 1 st hour	\$15
*plus copying and postage costs	
Voter list per Ward: paper copy per ward	\$20
E-mail listing	\$5
Electronic media - \$5.00 cd, plus	\$5
Tax Abatement Application – CFT, IFT, etc.	\$200
Street Open-Cut Deposit	\$500
Residential Utility Deposit - Renters	
Water, Sewer and Electric	\$150
Electric - Only	\$75
Water & Sewer - Only	\$85
*Residential utility deposits are returned after 1 year, if monthly bills are paid on time.	
Final Meter Reading - termination of utility service	\$10
Electric:	
Service Upgrade	\$150
Temporary Overhead	\$150
Temporary Underground	\$150 plus \$2.00 per foot
Customer provides trenching and installation of conduit, other costs may apply.	
Permanent Overhead:	
1 Phase	\$200
3 Phase	\$300
Permanent Underground:	\$200 plus \$2.00 per foot
Customer provides trenching and installation of conduit, other costs may apply.	
Turn on/off Service:	
During Office Hours - 7:30 A.M. to 4:00 P.M.	\$50
After Office Hours - 4:00 P.M. to 7:30 A.M.	\$150
Water Service:	
Turn on/off Service:	
During Office Hours - 7:30 A.M. to 4:00 P.M.	\$50
After Office Hours - 4:00 P.M. to 7:30 A.M.	\$150
Meter replacement due to damage	\$240
Water Meter Removal and Installation - construction	\$50

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DEPARTMENT OF FINANCE

Meter Size	<u>Water Capital Charges</u>		<u>Sewer Capital Charges</u>		<u>Tap-In Fees</u>	
	<u>Inside</u>	<u>Outside</u>	<u>Inside</u>	<u>Outside</u>	<u>Inside</u>	<u>Outside</u>
5/8"	\$ 900	\$ 1,350	\$ 3,200	\$ 3,200	\$ 1,470	\$ 1,615
3/4"	1,350	2,025	4,800	4,800	1,470	1,615
1"	2,250	3,375	8,000	8,000	1,680	1,845
1-1/2"	4,500	6,750	16,000	16,000	4,360	4,795
2"	7,200	10,800	25,600	25,600	4,640	5,100
3"	15,750	23,625	56,000	56,000	5,040	5,545
4"	27,000	40,500	96,000	96,000	7,075	7,780
6"	56,250	84,375	200,000	200,000	9,730	10,700

Tap-in fees include tapping of the water main by City crews (excavation by owner/contractor) and City supplied valving components for water service connection point at main. Owner/contractor is responsible for all excavating, trenching, service pipe and components from water main connection point to building, street and sidewalk replacements, and right-of-way restorations.

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DEPARTMENT OF PARKS AND RECREATION

Magnus Park

	Daily	Monthly
Full Hookup	\$30	\$720
Electric Only	\$28	\$645

Note: Sewer drop station for non-campers = \$5.00/each time
Showers for non-campers = \$1.00

Marina Services

Daily Launch	\$5.00 per day
Annual Launch	\$25.00 per year
Senior Launch	\$20.00 per year
Pump Out (LOA < 60')	\$5.00 per tank
Pump Out (LOA > 60')	\$10.00 per tank
Pump Out-Seasonal Slip	Free
Block & Cube Ice	\$2.00 per bag

Marina Seasonal

30 foot Boat Slip	\$ 2,296
38 foot Boat Slip	\$ 3,091
42 foot Boat Slip	\$ 3,535
45 foot Boat Slip	\$ 3,905
60 foot Boat Slip	\$ 5,558

Note: Continuous slip holders prior to and including the year 1996 are "grandfathered" into the boat length method for rate calculation. Slip holders entering the Marina after 1996 are charged under the state endorsed slip length method of rate calculation.

The above are 2016 DNR Waterways Commission rates for seasonal boaters. The Waterways Commission will establish the 2017 rates in mid-December of 2016. The 2017 rates will be adopted at the same tier for seasonal slips - Rate 3.

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DEPARTMENT OF PARKS AND RECREATION

Marina Transient: (Daily well rental- fees per foot rounded to nearest \$1.00)

25'	\$32.00	38'	\$52.00	51'	\$75.00	64'	\$95.00
26'	\$34.00	39'	\$58.00	52'	\$77.00	65'	\$96.00
27'	\$35.00	40'	\$59.00	53'	\$78.00	66'	\$98.00
28'	\$36.00	41'	\$61.00	54'	\$80.00	67'	\$99.00
29'	\$37.00	42'	\$62.00	55'	\$81.00	68'	\$101.00
30'	\$39.00	43'	\$64.00	56'	\$83.00	69'	\$102.00
31'	\$41.00	44'	\$65.00	57'	\$84.00	70'	\$104.00
32'	\$42.00	45'	\$67.00	58'	\$86.00	71'	\$105.00
33'	\$43.00	46'	\$68.00	59'	\$87.00	72'	\$107.00
34'	\$45.00	47'	\$70.00	60'	\$89.00	73'	\$108.00
35'	\$46.00	48'	\$71.00	61'	\$90.00	74'	\$110.00
36'	\$50.00	49'	\$73.00	62'	\$92.00	75' or >	\$1.48 per foot
37'	\$51.00	50'	\$74.00	63'	\$93.00		

The DNR Waterways Commission adopts the Marina Transient rates in mid-December 2016. 2017 rates for transient boaters will be adopted by the City at the same tier as 2016 - Rate D.

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DEPARTMENT OF PARKS AND RECREATION

Parks Reservation Fees
For Gazebos, Shelters, and Special Areas

<u>Gazebos</u>	<u>Resident</u>	<u>Non-resident</u>
	(Must live within City Limits)	(Lives outside City Limits)
Sunset Park Gazebo		
9:00 A.M. to Noon	\$50.00	\$100.00
1:00 P.M. to 4:00 P.M.	\$50.00	\$100.00
5:00 P.M. to 8:00 P.M.	\$50.00	\$100.00
 Pennsylvania Park Gazebo*		
8:00 A.M. to 11:00 A.M.	\$50.00	\$100.00
Noon to 3:00 P.M.	\$50.00	\$100.00
4:00 P.M. to 7:00 P.M.	\$50.00	\$100.00
 *Exception – Tuesdays	11:00 A.M. to 2:00 P.M.	Closed for concert series
Fridays	11:00 A.M. to 2:00 P.M. 6:00 P.M. to 9:00 P.M.	Closed for concert series Closed for concert series
 <u>Shelters</u>	<u>Resident</u>	<u>Non-resident</u>
	(Must live within City Limits)	(Lives outside City Limits)
Bayfront Park Festival Shelter (max. 75 people)		
11:00 A.M. to 4:00 P.M.	\$100.00	\$150.00
5:00 P.M. to 9:00 P.M.	\$100.00	\$150.00
 Bayfront Park West (max. 150 people)		
11:00 A.M. to 4:00 P.M.	\$50.00	\$100.00
5:00 P.M. to 9:00 P.M.	\$50.00	\$100.00
 Bear River Shelter (maximum 140 people)		
11:00 A.M. to 4:00 P.M.	\$100.00	\$150.00
5:00 P.M. to 9:00 P.M.	\$100.00	\$150.00
 Mineral Well Shelter (maximum 32 people)		
11:00 A.M. to 4:00 P.M.	\$50.00	\$100.00
5:00 P.M. to 9:00 P.M.	\$50.00	\$100.00
 West Side Shelter (maximum 32 people)		
11:00 A.M. to 4:00 P.M.	\$50.00	\$100.00
5:00 P.M. to 9:00 P.M.	\$50.00	\$100.00
 Waterfall Area (maximum 150 people)		
10:00 A.M. to 1:00 P.M.	\$100.00	\$150.00
2:00 P.M. to 5:00 P.M.	\$100.00	\$150.00
6:00 P.M. to 9:00 P.M.	\$100.00	\$150.00
 <i>Request for Picnic Tables (specify park event)</i>		
<i>Maximum of ten (if available)</i>	\$50.00	\$100.00

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DEPARTMENT OF PUBLIC SAFETY

Fingerprinting - Nonresidents	\$10.00
DVD Copies	\$45.00
CD-ROM Photo Reproduction	\$ 7.50 per CD

**Separate fees apply for FOIA requests.

DEPARTMENT OF PUBLIC WORKS

Right-of-Way Excavating/Occupancy Deposit	\$500.00
Permit to Use Public Right-of-Way Fee	\$ 50.00
Soil Erosion and Sediment Control Permit	