



**DOWNTOWN MANAGEMENT BOARD**

September 12, 2016

A special meeting of the City of Petoskey Downtown Management Board was held in the City Hall Council Chambers, Petoskey, Michigan, on Monday, September 12, 2016. The meeting was called to order at 7:00 P.M., and the following were

Present: Lawrence Rochon, Chairperson  
Doug Buck  
David Carlson  
William J. Fraser, Mayor  
Daniel Harris  
S. Reginald Smith, Vice Chairperson

Absent: Robin Bennett

Also in attendance were City Manager Robert Straebel, Downtown Director Becky Goodman and City Councilmembers.

Discuss Various Topics

The City Manager reviewed that City Council and DMB were asked to identify discussion topics for the joint meeting. City Council and DMB members discussed various topics including DMB/DDA powers and authorities; Public Art Plan; DMB Budgets; and DMB Strategic Plan.

The City Manager reviewed that to fully define and clarify the roles and responsibilities of DMBs/DDAs as they related to City Councils, Rhonda Stowers, Attorney for Plunkett and Cooney, developed a memo summarizing the powers and authorities of DMBs/DDAs per State of Michigan statutes.

The City Manager noted that at the last City Council meeting, City Council directed staff to develop a Donation and Gift Acceptance Policy whereby individual gifts and donations to the City, including public art, would be vetted according to a number of established criteria addressed in the policy. The draft policy has yet to be discussed by City Council, but is anticipated to be on an agenda in October.

Another topic discussed was the DMB Budgets and how the two revenue sources, special assessments and parking revenues, relate to expenditures. The Downtown Director prepared a detailed list explaining how expenses are broken into several categories and how revenues are derived.

The City Manager further reviewed that the current 2013-2017 DMB Strategic Plan will be outdated next year. The DMB has discussed developing another five-year plan in 2017 either internally by DMB and City staff or with the help of a consultant for initial review by the DMB and if acceptable, to be recommended to City Council. All projects in the plan would be approved by City Council through the annual budget process.

There being no further business to come before the City Council, this September 12, 2016, meeting of the City Council adjourned at 9:05 P.M.